



CHESNEY ARCHIVES

JOHNS HOPKINS
Medicine
Nursing
Public Health

05-September-2024

Records of William H. Welch Medical Library

Dates: 1881-present

Collection Reference Code Element:

The Alan Mason Chesney Medical Archives
5801 Smith Avenue, Suite 235
Baltimore, MD 21209
4107356800
<https://medicalarchives.jhmi.edu/>

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Processing Information: The Records of the William H. Welch Medical Library were processed by Chesney Medical Archives volunteers Dr. Catherine Neill and Elizabeth Peterson under the direction of Phoebe Evans Letocha in 2005. Student assistant Elisabeth Sultzbaugh also assisted in this project. Linda Klouzal wrote the administrative history of the Welch Medical Library in 2021.

Collection Overview

Creator: William H. Welch Medical Library

Administrative/Biographical History:

The William H. Welch Medical Library is the central library for the entire medical community of the Johns Hopkins University and Health System. The library was founded in 1929 through the merging of three libraries from the medical institutions on the East Baltimore campus: the hospital library, established in 1889, the library of the school of medicine, opened in 1893, and the library of the school of public health that opened and then transferred to the school's new building in 1926. The holdings of these early medical libraries benefitted by substantial contributions from the personal libraries of four physician bibliophiles, William H. Welch, Williams S. Halsted, William Osler, and Howard Kelly. By the early 1900s each strongly supported the creation of one central library that would be the source of medical and health information for the Johns Hopkins University and affiliated hospital institutions.

The 19th century was a period of growth of universities, university libraries and public institutions including public libraries. Early medical libraries were often created from collections donated from private libraries. By 1890 Baltimore was home to medical book collections at the Enoch Pratt Free Library, the University of Maryland Medical School, the Peabody Institute, and the Medical and Chirurgical Faculty of Maryland.

Between 1890 and 1920 the medical institutions at Johns Hopkins had grown significantly and their library collections had outgrown available space. In many cases their proximity to laboratories made fire a threat to collections that included valuable holdings. In 1916 Halsted presented a plan to create and endow a new building for a separate central library. Feedback was solicited from the medical faculty, university librarians, the hospital and medical school, the Medical and Chirurgical Faculty of Maryland as well as the Surgeon General's library. Respondents advocated for an architecture in harmony with the adjacent buildings, a place for rare books, a history

of medicine department, and an auditorium. In the early 1920s representatives of the three libraries formed a committee and Lewis Weed, dean of the medical school, drafted a proposal. The General Education Board raised funds to endow a chair in the history of medicine. William Welch went on extensive book buying trips in Europe for the new medical library. The committee in charge of the new building hired New York architect Edward L. Tilton. Consolidated Engineering Company secured the award for the building contract and began work on November 29, 1927. The cornerstone was laid on March 12, 1928. The formal dedication of the William H. Welch Medical Library occurred October 17 and 18, 1929, with the building named as a tribute to Welch who was still living.

The new library building was located on Monument Street between Wolfe and Washington Street. Built in a modified renaissance style, it comprises three main floors and an area for stacks. The main entrance lobby houses a marble staircase and a niche with a bronze bust of Welch. The main floor comprised administrative offices, receiving and cataloging rooms, photographic rooms, a kitchen and a bindery. The second-floor lobby contains an antique marble statue of Aesculapius, the Greek patron of medicine. A reading room with access to the stacks contained oak shelving and tables, easy chairs, chandeliers, faculty portraits and a card catalog of 200,000 cards. The stacks, obtained from the Vatican Library, accommodated 500,000 volumes and included 78 study carrels. A Great Hall designed for special functions housed a 14-foot painting, *The Four Doctors*, by John Singer Sargent and depicting Welch, Osler, Halsted, and Kelly. This space had oak flooring, walnut paneling, and a large fireplace with a marble hearth over which hung Sargent's portrait of Mary Garrett. During renovations conducted in the 1960s director Alfred N. Brandon oversaw the Great Hall's conversion to the West Reading Room which still contains the two Sargent paintings. The top floor had a seminar room for the new Institute of the History of Medicine as well as exhibit space and vaults for rare books.

Staff from the libraries of the hospital, medical school and school of public health moved their collections to Welch in January 1929. Minnie Blogg from the hospital library, Hilda Frush from the medical school library and Elizabeth Thies from the library of the school of public health also moved to the new medical library and performed much of the early work of creating bibliographies and cataloging books. Funding for the Welch Medical Library was provided by endowments and appropriations from the parent libraries. Many departments of the three institutions had collections to be catalogued by the Welch Library, some with their own library attendants. In the beginning, the School of Nursing retained its own separate library. The first Director, Lt. Col. Fielding H. Garrison of the Surgeon General's Library, administered the library from 1929-1935. A librarian who reported to the library committee was in charge of the main reading room, reference service, and collection development. A library assistant oversaw cataloging, binding, the stacks, and building services. Holdings were available to all medical practitioners as well as faculty and students of other schools in Baltimore. From the beginning the library offered courses and cooperated with other libraries in the interlibrary loan service.

The Welch Medical Library's holdings comprise scholarly resources supporting the research, clinical, administrative and educational needs of the medical campuses and affiliated medical centers at Johns Hopkins. The holdings cover the practice of medicine, the biomedical and health care fields and include public health, nursing, medical research, literature, and methodology. The early planners who wanted to include medical history designated the Welch Library building as home to the library of the Institute of the History of Medicine, with William H. Welch as its first director. The Institute's rare book collection included contributions from the personal collections of Kelly, Welch, Halsted, and Osler. Considered one of the best in the country, it has extensive collections of secondary literature on the history of medicine including a rare book collection and early print editions. Over the years, the Welch Library also assumed management of several satellite libraries, collections, and affiliated services at Johns Hopkins. Among these were the Adolf Meyer Library, the Oncology Library, the Reserve Collection, and the Lilienfeld Library and Population Studies Center of the School of Public Health.

In the late 1940s director Sanford V. Larkey oversaw the Welch Indexing Project. Extensive research on the indexing requirements of modern medical science, the problem of subject headings consistency, and abstracting services resulted in key contributions to the field. The study findings served as a prototype for MeSH, the medical subject headings system used by the National Library of Medicine and also contributed to MEDLINE and the Current Contents and Science Citation Index.

During the 1970s the library joined the Online Computer Library Center, OCLC, providing online shared cataloging. Library director Richard A. Polacsek introduced computer management of the collections and assembled a staff that developed extensive skills in modern information technology. Under his supervision, a team of librarians with

computer programming expertise employed public domain software to develop the library's first electronic catalog. When that catalog went online in 1983, the Welch Library became the first medical resource library with integrated automation of key operations. Over the ensuing years as computing advances were applied to information cataloging, abstracting, storage, and retrieval, the Welch library began a popular program to teach its users about the changing information environment and new technologies. Under the direction of Nina Matheson, the library developed and implemented an integrated academic information management system accessible to the Hopkins medical community through networked computer workstations. Staff gained access to email and by 1985 library users gained online access to the library's bibliographic database of biomedical information. The library created a research and development unit in the late 1980s that included an educational computing lab for software engineering, research, education, and network and computing services. Under David T. Kingsbury, the Welch library developed its first web site in 1994 and its catalog became available through a web interface soon afterwards.

In 1985, the Welch Library in collaboration with the National Library of Medicine created an online version of Victor McKusick's Mendelian Inheritance in Man, OMIM, a definitive source of information on human genes and genetic disorders. In 1987, OMIM became generally available on the internet. In 1991 the Genome Data Base created by the Laboratory for Applied Research in Academic Information at the Welch Library became the official genetic mapping database for the Human Genome Initiative.

In 1993, the organizational location of the library within the medical institutions underwent a change, becoming part of the Division of Biomedical Information Sciences. The Division included the renamed Laboratory for Applied Bioinformatics located at the Welch Library, the office of Medical Informatics Education, and the Office of Computing and Information Services. Starting in 2000 the division's name was changed to the Division of Health Science Informatics.

The period between 2000 and 2012 was one of radical transformation of the Welch Medical Library whose leadership under the direction of Nancy K. Roderer embraced a long-term goal of delivering an all-electronic collection with improved online interface for remote access to library holdings and services. Between 2000 and 2003 the staff dramatically increased its electronic format journal subscriptions while cancelling print subscriptions. Overall, print holdings were replaced by their electronic counterparts including online databases, e-books, and streaming video. By 2001 reference assistance was provided entirely online. Between 2000 and 2010 all branch locations were closed. Most of the library staff relocated to newer office space off-campus. Use of the library building decreased significantly and the proposal to close the aging building was presented but met with resistance. Eventually the decision was made to partially renovate while deferring decision on the building's ultimate fate.

Starting in 2000, the library transformed its reference services with the addition of informationists. These professional librarians, trained in information science as well as having expertise in medical and health related subjects, provide consultations and collaboration with faculty, student, and clinician researchers. By 2013 Welch had 10 informationists often working closely with user groups throughout the medical campuses. They provided new services to research teams including conducting extensive literature reviews.

Discussion of the function and use of the Welch Medical Library building is ongoing. The West Reading Room has been preserved as an event space. Some faculty offices, the interlibrary loan service, and a small circulation staff remain on site. In 2018 the building became home to The Academy at Johns Hopkins which supports the continued scholastic activities of faculty emeritus from the schools of medicine, public health and nursing. A revered space for its retired faculty, the library building provides room for study, meetings, group gatherings, symposia and social events. The Institute for the History of Medicine along with its holdings also remain on the third floor of the Welch Medical Library building.

The Welch Medical Library has had eight directors and two interim directors. They include the following persons: 1) Fielding Garrison, 1930-1935; 2) Sanford V. Larkey, M.D., 1935 to 1963; 3) Alfred N. Brandon, 1963 to 1969; 4) Richard A. Polacsek, 1969 to 1984; 5) Nina W. Matheson, 1984 to 1993; 6) David T. Kingsbury, 1994 to 1996; 7) Jayne Campbell, interim director 1997 – 1999; 8) Nancy K. Roderer, 2000 to 2013; 9) Robert Gresehover, interim director 2013-2014; 10) Anne Seymour, 2014 to Present.

Chronology: 1930-1935 - Fielding H. Garrison
1935-1963 - Sanford V. Larkey
1963-1969 - Alfred N. Brandon
1969-1984 - Richard A. Polacsek
1984-1993 - Nina W. Matheson
1994-1996 - David T. Kingsbury
1997-1999 - Jayne Campbell
2000-2013 - Nancy K. Roderer
2013-2014 - Robert Gresehover
2014- - Anne Seymour

Scope and Content:

The Records of the William H. Welch Medical Library document the founding, governance and administration of the library, special projects, publications, and photographs. Much of the records from the predecessor libraries document the work of their early women librarians. Records of Minnie Blogg, librarian for the Johns Hopkins Hospital Library, include her correspondence and work on bibliographies compiled by topic and works authored by Hopkins physicians. Documents from Hilda Frush, librarian for the school of medicine, and Elizabeth Thies, who served as librarian for both school of medicine and the school of hygiene and public health, include listings of journal subscriptions and expenses. Founding documents demonstrate the critical role that William Welch played in planning the library that bears his name as well as the Institute of the History of Medicine. The reports from the director of the library are incomplete with coverage of the 1930s-1950s and 1970s-1980s. Library Committee meeting minutes document changes in the personnel, budgets and library administration. Resource management series documents library acquisitions in the form of gifts, exchanges, loans, and accessions, journals, periodicals, serial holdings, artwork, and special collections like the Nightingale collection given to the school of nursing by Howard Kelly. There is extensive correspondence and documents related to the planning and construction of the library building, library budgets and personnel, and the training program for medical librarians. Records of special projects document the ILS (Integrated Library System), Welch Medical Library Indexing Project (1948-1953), and development of subject headings. Publications include library handbooks and guidebooks, the Bulletin of the Welch Medical Library (1943-1962), and staff cookbooks.

Accruals Description: 1984-073, 1986-036, 1986-048, 1989-108, 1990-070, 1990-085, 1990-093, 1990-108, 1991-038, 1993-020, 1994-023a, 1995-020, 2012-020, 2012-049, 2013-013, 2013-015, 2017-018

Custodial History:

Materials were transferred to the Archives by various Welch Library staff over many years, particularly from Barbara Koehler.

Archival Arrangement:

The Photographs series is not yet inventoried. Additional boxes of receipts, reports, correspondence from the 1930s and Minnie Blogg correspondence from her time as librarian at the Johns Hopkins Hospital library have not yet been processed and integrated into the current collection arrangement plan. Accessions received after the collection was processed in 2005 are not yet reflected in the finding aid.

Subject - Name:

William H. Welch Medical Library
Meyer, Elizabeth S. Thies
Frush, Hilda
Blogg, Minnie Wright

Subject - Topical:

Welch Medical Library

Related Archival Material Element:

Additional material related to Welch Library and the Institute of the History of Medicine can be found in the personal paper collections of William Welch as well as Directors of the Library, Fielding H. Garrison (1930-1935), Sanford Larkey (1935-1963), Nina Matheson (1984-1993), and Directors of the Institute of the History of Medicine, Henry Sigerist (1932-1947), Richard Shryock (1949-1958), Oswei Temkin (1958-1968), Lloyd Stevenson (1968-1983), Gert Brieger (1984-2001), and Randall Packard (2002-2017). The Lewis H. Weed Collection also includes material related to his role as dean of the school of medicine in planning the establishment of Welch Library.

Table of Contents

Record group/Fonds 1 Welch Library Governance and Administration
Record group/Fonds 2 Welch Library Resource Management
Record group/Fonds 3 Welch Library Special Projects
Record group/Fonds 4 Welch Library Publications
Record group/Fonds 5 Welch Library Photographs

Record group/Fonds 1: Welch Library Governance and Administration

Series 1.1: Records of Previous Libraries

Sub-series 1.1.1: Johns Hopkins Hospital Library, Minnie Blogg

Creator: Blogg, Minnie Wright

Sub-sub-series : Early Bibliographies

- Folder : "Dr. Janeway's References on Heart-Block" Bibliography - 1916
- Folder : "Dr. Janeway's References on Pericarditis" Bibliography - 1916
- Folder : "Dr. Janeway's References on Tumors" Bibliography - 1916
- Folder : "Dr. Mosenthal's References Third Year Class" Bibliography - 1917
- Folder : "Hodgkin's Disease" Bibliography - 1913
- Folder : "Hospital Management" Bibliography - 1914
- Folder : "Hunterian Lectures" Bibliography - c. 1927
- Folder : "Hydrophobia" Bibliography - 1922
- Folder : "Hydrotherapy" Bibliography - c. 1922
- Folder : "Industrial Workers" Bibliography - c. 1918
- Folder : "Infant Welfare Work" Bibliography - c. 1915
- Folder : "Infantile Paralysis" Bibliography - c. 1916
- Folder : "Influenzal Meningitis" Bibliography - c. 1915
- Folder : "Inoculation for Hay-Fever" Bibliography - c. 1916
- Folder : "Lung Abscess" Bibliography - 1923
- Folder : "Lung Carcinoma" Bibliography - c. 1918
- Folder : "Metastatic Choroiditis" Bibliography - undated

Folder : "Microscope" Bibliography - c. 1917

Folder : "Obstruction of the hepatic ducts not due to gall-stones" Bibliography - c. 1908

Folder : "Skin Lesions of Leukemia and Hodgkin's Disease" Bibliography - 1917

Folder : A.K. Krause Bibliography - c. 1920

Folder : Current Journals on File in JHH Library - undated

Folder : Current Periodicals at the Johns Hopkins Medical School - undated

Folder : D. Lewis Bibliography - c. 1911

Folder : Edward Janeway Bibliography - c. 1909

Folder : Foreign Journals in Hospital Library - undated

Folder : Foreign Journals in Medical School Library - undated

Folder : Foreign Medical Libraries - 1922

Folder : Franklin Mall Bibliography - c. 1917

Folder : G. Brown Miller Bibliography - c. 1925

Folder : Guy Hanner Bibliography - c. 1918

Folder : Herbert Wynne Bibliography - c. 1918

Folder : Howard Kelly Bibliography - c. 1925

Folder : In Flanders' Fields - 1918

Folder : Leo Brady Bibliography - c. 1925

Folder : Leonard Veader Bibliography - c. 1925

Folder : Medical Libraries - 1922

Folder : Mikulicz's Disease Bibliography - c. 1925

Folder : R.T. Miller Bibliography - c. 1924

Folder : Robert Levy Bibliography - c. 1918

Folder : Statistics of Public and Society Libraries Reporting 5000 Volumes and Over in 1913 - 1913

Folder : W.A. Lane Bibliography - c. 1910

Folder : Wiliam Halsted Bibliography - c. 1916

Folder 2/1: Kelly, Howard A. - bibliography: tms "list of papers written by Dr Howard A. Kelly" - 1882-1907

Extent: 1 folder

Scope and Content: no accession #: this and rest of early bibliography came from Paige box labelled Welch Library from Welch basement (see inventory note on Box XV by Rooney Peterson.)

Folder 2/2: New Sydenham Society, annual report with list of publications - 1903-1904

Extent: 1 folder

Scope and Content: in 54th annual report of Society meeting at Swansea Jul 31 1908

Folder 2/3: New Sydenham Society - Atlas of Portraits of Skin Diseases, handwritten list of Society volumes not in JHH Library - 1860-1874

Extent: 1 folder

Scope and Content: includes listings Atlas illustrations Pathology, other

Folder 2/4: Crile, George W. bibliography 1905-1913, tms: Steele, J.D., bibliography 1896-1901, tms - 1896-1913

Extent: 1 folder

Folder 2/5: History of Medicine - ams reference listing - 1900-1904

Extent: 1 folder

Scope and Content: mostly American and English, one or two French journals, few books,

Folder 2/6: Anesthesia and Anesthetics - bibliography ~ 180 references, tms duplicate copy, Abbe-Webster - 1908-1909

Extent: 1 folder

Folder 2/7: Bier's Hyperaemia (sic) - bibliography tms carbon copy ~ 45 refs Auffert-Wakefield - 1906-1909

Extent: 1 folder

Scope and Content: appears to have been method of treating inflammation by "passive hyperaemia:" references organized alphabetically by year e.g 1906 Bauer-Van der Veer

Folder 2/8: Blood Pressure - bibliography ~ 25 references Allbutt-Wainwright - 1903-1905

Extent: 1 folder

Folder 2/9: Cerebrospinal Meningitis - bibliography ~ 85 references Baldwin-Wolff - 1905-1909

Extent: 1 folder

Folder 2/10: Diet in Typhoid Fever - bibliography ~ 14 references Coleman-Shaffer - 1909-1912

Extent: 1 folder

Folder 2/11: Diseases of Children - bibliography ~80 refernces Barber-Wiggins - 1902-1908

Extent: 1 folder

Folder 2/12: Dysentery - bibliography ~ 25 references Amos-Young - 1898-1904

Extent: 1 folder

Folder 2/13: Exophthalmic Goitre (Graves' Disease)- bibliography ~ 80 references Beck-Wathen - 1902-1909

Extent: 1 folder

Folder 2/14: Gonorrhoeal Endocarditis - bibliography 64 refernces, many GER, Baudin-Wilms - 1854-1908

Extent: 1 folder

Scope and Content: numbered listing ?? used in paper

Folder 2/15: Immunity - bibliography ~ 20 references Bergey-Zinninger - 1902-1904

Extent: 1 folder

Scope and Content: tms carbon copy, ams addenda

Folder 2/16: Lorenz Operation (congenital dislocation hip) - bibliography ~ 20 references Ashley-Young, JK - 1902-1906

Extent: 1 folder

Folder 2/17: Opsonic Index - bibliography ~250 references Aaron-Weaver - 1905-1909

Extent: 1 folder

Scope and Content: includes references on vaccines, others not having index in title

Folder 2/18: Pellagra - bibliography ~ 100 references Alsberg- Wool - 1904-1909

Extent: 1 folder

Folder 2/19: Plague - bibliography ~10 references Ashburton- Strang: Leprosy ~ 6 references Duland-Wayson - 1901-1908

Extent: 1 folder

Folder 2/20: Psychotherapy - bibliography ~60 references Angell-Williams - 1904-1909

Extent: 1 folder

Scope and Content: no Johns Hopkins Hospital Bulletin citations noted

Folder 2/21: Spina Bifida - bibliography ~ 50 references Ayers-Wilson - 1898-1902

Extent: 1 folder

Scope and Content: mostly re surgical treatment

Folder 2/22: Syphilis - bibliography ~100 references on Ehrlich's 606 therapy Arnold-Zieler: Wasserman reaction ~ 100 references to use in diagnosis Bauer-Williams - 1907-1911

Extent: 1 folder

Folder 2/23: Tetanus - bibliography ~90 references Anders-Vincent - 1898-1908

Extent: 1 folder

Scope and Content: cover annotated "Johns Hopkins Hospital Library Bibliography of Tetanus": includes some FRE refs, and 1905 refs to antitoxin therapy

Folder 2/24: Tuberculosis - bibliography ~200 references Albutt- Wethered: Day camps, out-of door treatment `14 references: Ophthalmic Reaction of Calmette (form of tuberculin test) ~ 120 references Appleman-Wolff-Eisner - 1891-1908

Extent: 1 folder

Folder 2/25: Tuberculosis, bovine - bibliography ~65 references by Theobald Smith - 1897-1908

Extent: 1 folder

Scope and Content: tms carbon copy, few ams addenda

Folder 2/26: X Rays - bibliography ~100 references Bayne-Wigmore - 1901-1904

Extent: 1 folder

Scope and Content: mostly carbon copy tms, few ams addenda

Sub-sub-series : Minnie Blogg correspondence related to the Johns Hopkins Hospital Library - 1919-1927

Archival Arrangement: reboxed from 124JJ6

Subject - Name: Blogg, Minnie Wright

Folder : Hans Vaihinger to Lewellys Barker Correspondence - undated

Scope and Content: Single letter.

Folder : Minnie Blogg Correspondence: A - 1919-1926

Scope and Content: Correspondence with the American Medical Association, American Journal of Surgery, American Journal of Ophthalmology, American Urological Association, American Public Health Association, Williams and Wilkins Co. (re: American Journal of Tropical Medicine), the Archives of Surgery, American and Canadian Section of the International Association of Medical Museums, Librairie Felix Alcan, the Andrew Todd McClintock Memorial Foundation, American Journal of Pathology, American Review of Tuberculosis, American Heart Association, E. Cowles Andrew, University of Arkansas, Archives Franco-Belges de Chirurgie, Dudley Ashton and Annals of Medical History.

Folder : Minnie Blogg Correspondence: B - 1919-1926

Scope and Content: Correspondence with Claire Quandt (re: Baer), E. Mayfield Boyle, Mauel Pette (re: Books to Sell), Boston Medical Library, F.R. Bawkard, P. Blakiston's Son & Co., Charles Buell, C.H. Beebe, William Baer, the Baltimore Alliance, Dorsey Brannan, Johann Barth, J.R.B. Branch, Victor Long (re: Bloodgood), Bruce Publishing Co., R.P. Batchelor, Biographical Department of the American Medical Association, Brown University Library, the Brady Laboratory Library and Bibliographical Society of America

Folder : Minnie Blogg Correspondence: C - 1919-1926

Scope and Content: Correspondence with the Director of "La Cellule", Clifton Springs Sanitarium, Paul Caloucca, Columbia University College of Physicians and Surgeons, Carnegie Institution of Washington, the Connecticut Society for Mental Hygiene, George Corven, University of California Medical School, H. Cantor, Thomas Cullen, Caledonian Medical Society, Elizabeth Cullen, R. Chouew, Harvey Cushing and Academy of Medicine of Cleveland

Folder : Minnie Blogg Correspondence: D - 1915-1926

Scope and Content: Correspondence with C.W. Dittus, Fannin & Co. (re: Dublin Medical Journal), W.C. Duffy, Dartmouth College, Wilburt Davidson, E. Durham, Upsher Smith Digitalis, Duke University, Committee on Drug Addictions, Parker Dooley and F.S. Spearman (re: Dictionaries)

Folder : Minnie Blogg Correspondence: E-I - 1919-1926

Scope and Content: Correspondence with East End Station, Chemical Warfare Service at Edgewood Arsenal, Emory University, Paul Eaton, Charles Fisher, U.W. Ford, Samuel Ginsburg, Judson Gilbert, Manfred Guttmachen, C.H. Goddard, B.G. Guthrae, I. Hauser, Gilpin Langdon & Co., F.H. Garrison, R.F. Hain, Office of Hygienic Laboratory, Henry Hurd, Frederick Hopkins, Haverford College Library, E.H. Hutchins, Hirschwaldsche Buchhandlung Fur Medizin, Naturwissenschaften und Mathematik, David Hallock, Paul Hoeber, George Harrop and the Indexers.

Folder : Minnie Blogg Correspondence: J-L - 1919-1927

Scope and Content: Correspondence with J. Allen Jackson, Johns Hopkins University, Los Angeles County Free Library, Journal of Medical Research, Hermann Bogaty (re: R. Lewellyn Jones), Janeway Library, Henry Jacobs, Franklin Johnson, Johnson and Johnson, Journal of Nervous and Mental Disease, Johns Hopkins University Library, C.V. Mosby Co. (re: Journal of Clinical Medicine), Journal of Bone and Joint Surgery, Howard Kelly, Universitetsbiblioteket Kristiania, Clara Herbert, Louisiana State University, L.B. Laufe, Dean Lewis, Maryland Public Library Advisory Commission, B. French, the Johns Hopkins Half-Century Fund, Login Brothers, Library of Congress, Clarence Loeb, Encyclopedia of Latin America and Lea and Febinger Publishers

Folder : Minnie Blogg Correspondence: M - 1919-1926

Scope and Content: Correspondence with the University of Minnesota, the Macmillan Co., Johnetta Moore, Metropolitan Life Insurance Co., National Committee for Mental Hygiene, Montefiore Hospital, Municipal Reference Library, C.V. Mosby Co., Modern Medicine, the Modern Hospital Publishing Co., L. Mayers, Medical Research Council, J.T. McKinney and Medicine and Surgery Publishing Co.

Folder : Minnie Blogg Correspondence: N-O - 1919-1926

Scope and Content: Correspondence with Thomas Nelson and Sons, Oxford University Press, National Conference of Social Work, New York Pathological Society, New York Academy of Sciences, New York Post-Graduate medical School and Hospital, Norman Remington Co., Marcia Noyes, the National Tuberculosis Association, the Nation's Health, Emil Robitshek (re: Osler Reprints), Ida Wheeler (re: Osler), John Oliver and Iwan Ostromislensky

Folder : Minnie Blogg Correspondence: P-R - 1919-1926

Scope and Content: Correspondence with Dorothy Pease, W.F. Prior, Linton Gerdine (re: La Pediatría), Pan-American Union, Henry Phipps, Philippines Journal of Science, Philippines Bureau of Science, Peabody Institute of the City of Baltimore, R.W. Pearce, the Palmerton Hospital, E.D. Plass, Philadelphia North American, Olga Vivoli, John Ridgley, Rockefeller Institute for Medical Research, the Rockefeller Foundation, the Review, W. Raney, Russian Information Bureau, Rhode Island Medical Journal, American Radium Appliance Company and Emmet Reid.

Folder : Minnie Blogg Correspondence: S - 1919-1926

Scope and Content: Correspondence with Serrets of the Balkans, G.E. Stechert and Co., Rob James (re: Sleeping Sickness), War Department Office of the Surgeon General, Surgery Gynecology and Obstetrics, the Snead and Co. Iron Works, St. Louis Medical Society, St. Bartholomew's Hospital, W.M. Steerart, G.D. Searle and Co., Sudan Government Department of Education, H.M. Stationery Office, the Smithsonian Institution, Hugh Smith, Wm. Straun, I.M. Sillon, Cary Sage, Chrles Scribner's Sons, Shaw and Sons and the Estate of George Smith.

Folder : Minnie Blogg Correspondence: T-Z - 1919-1926

Scope and Content: Correspondence with Trudeau Sanatorium, H.M. Thomas, Academy of Medicine Toronto, the Treasury Department, University of Toronto, University of Richmond, University of Pennsylvania, the President's Conference on Unemployment, United States Department of Agriculture, Urologic and Cutaneous Review, University of Utrecht, University of Virginia Library, United States Public Health Service, William Welch Memorial Volumes, the Weekly Review, Western Maryland College, Shelton Watkins, Williams and Wilkins Co., Washington University, War Department, William Wood and Co., H.W. Wilson Co., Bibliothek Der Gesellschaft Der Arzte in Wien, the Wellcome Tropical Research Laboratories, Hirschwaldsche Buchhandlung (re: Wiener Klinische Wochenschrift), Bureau Der Medizinischen Referatenblatter (re: Zeitschrift fur Klinische Medicum). Yawman and Erbe Mfg. Co., Hugh Young and Zone Transportation Officer U.S.A

Folder 1/01: Report Johns Hopkins Hospital Librarian to Winford Smith Feb 1 1925-Jul 1 1926 - 1926

Extent: 1 folder

Scope and Content: annotated 7 page tms: includes list journals, donations, statistics

Folder 1/02: Correspondence re journal import supplies - 1915-1916

Extent: 1 folder

Folder 1/03: Correspondence Library of Congress re importation books - 1916

Extent: 1 folder

Scope and Content: includes forms for permit to import, mentions "certain belligerent countries"

Folder 1/04: Correspondence Chesney, Blogg re Bulletin Johns Hopkins Hospital - 1928

Extent: 1 folder

Scope and Content: all re book reviews: Blogg was also secretary for Bulletin JHH: includes mimeographed form letters from Librarian to potential reviewers

Folder 1/05: Correspondence Chesney, Blogg re exchanges Johns Hopkins Hospital Bulletin with other journals - 1927-1930

Extent: 1 folder

Scope and Content: includes correspondence with Welch Library Committee

Folder 1/06: Listing Journal holdings - 1916-1919 , n.d.

Extent: 1 folder

Scope and Content: includes copy order to Stechert & Co.

Folder 1/07: Journal listing, partial, Johns Hopkins Hospital Library - 1928

Extent: 1 folder

Scope and Content: previously included in 1930 Welch library folder: from inventory box XV, no AMC #

Folder 1/08: Listing contents cupboards Brady division JHH Library - n.d. ?1927

Extent: 1 folder

Scope and Content: includes listing Young reprints, other Brady materials

Folder 1/09: Memorandum Notebooks (4) - 1924-1927

Extent: 1 folder

Folder 1/10: List bound volumes Journals, Proceedings, Transactions "in basement" - n.d. ?1928

Extent: 1 folder

Scope and Content: list of School of Medicine periodicals moved to 99321 Frush

Folder 1/11: Henry H. Hurd - copy unsigned statement on value of books: copy brief memo on history Johns Hopkins Hospital and University - n.d.

Extent: 1 folder

Scope and Content: statement said to have originally been written on back of announcement re opening medical instruction at Johns Hopkins Hospital

Folder 1/12: Richmond Medical Journal - receipt for 12 month subscription 1866 - 1866

Extent: 1 folder

Folder 1/13: Library loan slips: cards re purchases: memo reference notes: book plates - 1925-1927, n.d.

Extent: 1 folder

Scope and Content: preprinted book plates, some to record gifts

Folder 1/14: Cards of Meeting Announcements - Medical Societies Johns Hopkins Hospital: Lamar lectures School of Hygiene: Baltimore City Medical Society: other - 1915-1926

Extent: 1 folder

Scope and Content: includes memo re loan regulations Enoch Pratt Library

Folder 1/15: Board of Medical Examiners of Maryland - list re exam dates, references in Maryland Medical Journal - 1897-1910

Extent: 1 folder

Folder 1/16: Bulletin Association Medical Librarians - journal issue 1:no.3-4, Jul-Oct 1902: cover page II, 1913 - 1913; 1902

Extent: 1 folder

Scope and Content: journal issue annotated "MW Blogg, Classification"

Folder 1/17: Booklets - Library of Congress card division, Charles H. Hastings, on "L.C. printed cards how to order and use them" Government Printing office 1925: Commercial Domination of Therapeutics, Simmons 1907 - 1925; 1907

Extent: 1 folder

Scope and Content: Library Congress annotated "Jan 12 1906 EMW Blogg" Therapeutics stamped JHH Library Mar 27 1915

Folder 1/18: Dandy, Walter E. reprints - Zur Kenntnis der gutartigen Appendixtumoren, speziell des Myxoms, chapter in Beitrage zur klinischen Chirurgie, Tubingen Verlag Laupp'schen Buchhandlung 1914: The Blood Supply of the Pituitary Body Am J Anat 11:137-150, 1911: An Operation for the Removal of Pineal Tumors, Surg Gyn Obstet, pp.112-119, Aug 1921 - 1911; 1921; 1914

Extent: 1 folder

Scope and Content: dates annotated in Blogg's writing: ? move later to Dandy papers when processed

Folder 1/19: Rolleston, Humphrey, reprints - A Lecture on High Blood Pressure, Lancet ii:1203, 1926: Relation of Dental and General Hospital Schools, Brit Dent J Oct 15 1926: Effect of Tobacco Smoking on Digestive System, The Practitioner Jan 1927: Hygiene of the School Child, Parents' Review 38: 1-4, 1927: An Address on Functions of the School Clinic, Lancet ii: 687-688, 1926 - 1926-1927

Extent: 1 folder

Folder 1/20: Publication Announcements - Halsted's Collected Surgical Papers: Sir William Osler Memorial Volume: Sargent's Masterpiece of "The Big Four," reproduction in four colors: - n.d.

Extent: 1 folder

Folder 1/21: Booklet - Charles Street, Its History and Growth: where to shop in Baltimore. Arthur Ellt Hungerford, issued by Charles Street Association , undated - n.d.

Extent: 1 folder

Scope and Content: includes sketches of Monument, other and shop listings on "The beloved street"

Folder 1/22: History of Johns Hopkins Hospital Library (1889-1913) - tms chapter Henry M. Hurd edited Llewellys F. Barker "lent by Dr Chesney " The First Quarter Century of the Johns Hopkins Hospital - n.d.

Extent: 1 folder

Scope and Content: 3 1/2 typed pages, carbon non-identical copy: both copies n.d.

Folder 1/23: Correspondence addressed to Minnie Blogg - Army Medical Library: Committee on Cost Medical Care: Georgia Medical Society: Library of Johns Hopkins University, M. Llewellyn Raney: Royal Prince Alfred Hospital Sydney Australia (empty envelope) - 1913-1927

Extent: 11; 1 folder

Scope and Content: includes one letter US Army Librarian Noble to Harriet Blogg (sister of Minnie Blogg)

Folder 1/24: Press clippings (photostats) re Enoch Pratt, other Libraries - 1927 and n.d.

Extent: 1 folder

Scope and Content: poor legibility: one date annotated MB handwriting

Folder 1/25: Memo re early hospital Departmental Libraries, (Department Director, librarian) - other memos including 1927 tms list duplicate journals - 1927 and n.d.

Extent: 1 folder

Scope and Content: also includes listing libraries in Medical School, School of Hygiene: ams memos re reprints

Folder 2/27: Miscellanea re Obstetrics - Report of Committee of American Gynecological Society on Present Status Obstetrical Education in Europe and America and on Recommendations...BC Hirst Chairman et al: n.d. ?1911: Listing Am J Obstet sent from Johns Hopkins University 1903 - 1903; 1911

Extent: 1 folder

Scope and Content: journal listing possibly of journals sent for binding: handwritten annotations various handwriting, some Blogg

Book 30/1: Accessions Book Johns Hopkins Hospital Library # 1-4513 - leather bound book - November 1891-November 1898

Scope and Content: includes note that 1st 40 volumes came from private library of Mr. Johns Hopkins

Technical Access Element: some ink badly faded (entries all hand written)

Book 30/2: Accession Book Johns Hopkins Hospital Library #s 4514-11953 - leather bound book with accompanying Index - November 1898-January 1913

Scope and Content: includes many German, some French books

Book 31/1: Accessions Book Johns Hopkins Hospital Library #s 11954- 19308 - OVERSIZE SECTION leather bound bookwith cloth covering 30 Jan 1913-17 Oct 1923 - 1913-1923

Scope and Content: includes listing donors, cost, other details

Book 32/1: Johns Hopkins Hospital Library Accessions Book Oct 1923-Jul 1932 - OVERSIZE SECTION, leather bound book - 1923-1932

Scope and Content: includes hand written entries of books, some names of donors including Hugh Young, Lady Osler, dates: latest entry number 23076 date Jul 1932.

Book 33/1: Accessions Book Tuberculosis Johns Hopkins Hospital Library 1906-1917 - OVERSIZE SECTION, leatherbound book - 1909-1917

Scope and Content: #s 1-1933: includes donations from Hurd, Jacobs, Stechert

Book 34/1: Periodicals/ Journals "Basement Journals unbound" Johns Hopkins Hospital Library - OVERSIZE SECTION, cloth bound book with index - 1881-1890

Scope and Content: includes a number of foreign language journals

Book 34/2: Register of periodicals Johns Hopkins Hospital Library - OVERSIZE SECTION, leather bound book, pages 1-210 completed, dated Jan 1890-Oct 1893 - 1890-1893

Scope and Content: includes list bibliography dermatology

**Book 35/1: Register of Periodicals Johns Hopkins Hospital Library - OVERSIZE SECTION
leather bound book, Oct 1897- Aug 1925, pp. 1-526 completed - 1897-1925**

Scope and Content: from J. Royal Army Medical Corps - Zentralblatt: arranged by journal, entries not numbered

**Book 36/1: Register of Periodicals Johns Hopkins Hospital Library - OVERSIZE SECTION,
leather bound book Feb 1908-Jan 1927 - 1908-1927**

Scope and Content: pp.1-528 completed, filling book: includes Annals of Surgery p.218, Arch Int Med p.397, many overseas journals: exchanges appear as frequent source

**Book 37/1: Register of Periodicals Johns Hopkins Hospital Library - OVERSIZE SECTION,
leather bound journal Jun 1923-Mar 1929 - 1923-1929**

Scope and Content: Includes JAMA, British J Diseases Children: enclosed letter from Nijh van Ditmans, Rotterdam publisher

Sub-series 1.1.2: Johns Hopkins University School of Medicine, Hilda Frush

Creator: Frush, Hilda

Folder 2/28: Journal Listing - "List of Periodicals in the Medical School Johns Hopkins University" - n.d. ?1926

Extent: 1 folder

Scope and Content: tms, includes French and German Journals

Folder 2/29: Expenses - School of Medicine Expenses of the Library 1911-1928 - 1911-1928

Extent: 1 folder

Scope and Content: typed list and ams card: "figures not available for 1913 and 1921:" includes books, periodicals, binding, other

Folder 2/30: Loan card - Johns Hopkins Medical School Library - n.d.

Extent: 1 folder

Folder 2/31: Information desired by Dr Welch December 1927 - tms letter re information on contents various Hopkins libraries - 1927-1928

Extent: 1 folder

Scope and Content: letters mention Kelly's, other collections re possible availability for "Medical School Library"

Folder 2/32: Welch Rabbit - copy Brodel sketch for dinner in honor of William H. Welch Baltimore April 2 1910 - 1910

Extent: 1 folder

Scope and Content: fragile copy: duplicates in Welch papers

Folder 2/33: Studies in Pathology - booklet-reprint pathology photographs Musser and Piersol Trans Coll Physicians Philadelphia 1885 - 1885

Extent: 1 folder

Scope and Content: includes endocarditis, gall-stone, other

Technical Access Element: envelope fragile (postmark and stamps missing): photos cardboard mounted, excellent quality

Sub-series 1.1.3: Johns Hopkins University School of Hygiene and Public Health Library, Elizabeth Thies

Creator: Meyer, Elizabeth S. Thies

Folder 2/34: Journal Listing - List of Periodicals in the Library of the School of Hygiene and Public Health Jan 1928 - 1926,1928

Extent: 1 folder

Scope and Content: 1928 listing annotated "please return to E.S. Thies"

Folder 2/35: Expenses - Library of the School of Hygiene Expenses 1918-1928 - 1918-1928

Extent: 1 folder

Scope and Content: typed listing, no record 1921

Folder 2/36: Printed booklet - List of periodicals in the Library of the School of Hygiene and Public Health Johns Hopkins University. Revised June 1922 by Elisabeth S. Thies - 1922

Extent: 1 folder

Scope and Content: numbered alphabetical listing 257 entries

Box 3/1: Card catalogue (incomplete H only) - subject file High Altitude Physiology-Hysteria - 1886-1910

Scope and Content: first of 2 small shoe boxes containing catalogue cards: this box is almost entirely by subject, and uses only one catalogue system (eg 131.786 U)

Archival Arrangement: sorted alphabetically by subject: few non-H topics eg pharmacy, separated

Box 3/2: Card catalogue - books (~50) by author, Aeby- Wundt - 1856-1910

Scope and Content: includes few reprints e.g Welch "Relation of Yale to Medicine" in bound form: many cards show 2 cataloguing systems eg 19492 U and RC 381 W 49 on Wernicke card

Archival Arrangement: alphabetical by author: von Wittich as W

Folder 3/3: Book announcements and Reprints from previous Libraries - 1882-1925 and n.d.

Extent: 1 folder

Series 1.2: Founding Documents and Opening of Welch Library

Folder 3/4: Planning of mergers early libraries into Welch Library - correspondence, notices, listing of Welch Library Committee members, formal report of Secretary Welch Library to President of University - 1927-1929

Extent: 1 folder

Scope and Content: includes 2 documents re organization Johns Hopkins University Library, Army Medical Library, one annotated "for Dr Ford"

Folder 3/5: Planning of merger early Libraries - correspondence Winford Smith and WW Ford - 1927-1929

Extent: 1 folder

Scope and Content: includes mention appropriations

Folder 3/6: Planning Welch Library - correspondence William W. Ford with Fielding H. Garrison, future Librarian - 1930 and n.d.

Extent: 1 folder

Scope and Content: mention sources funding

Folder 3/7: Planning of Library - Copies of cards on Flexner-Welch correspondence re Garrison and Library: booklet The Half-Century Handbook for Johns Hopkins, 1876-1928 Baltimore Munder & Co., 1925: ams listing figures operating costs NY Academy Medicine Library given to Dr Weed Oct 1925 - 1925

Extent: 1 folder

Scope and Content: includes Flexner quote of WHW "I have always dreamed that some day we might have a central medical library with a chair of the history of medicine and Garrison in charge.."

Folder 3/8: Proposal for a Medical Library at the Johns Hopkins University - copy of 7 page unsigned document by Weed dated Oct 9 1925: copy General Education Board letter to President Goodnow Mar 22 1926: copy letter Blanchard Randall to Weed re proposed building Jun 2 1926: Copies other typed or printed statements re future Library, Dean's report 1926-27: statement of Nov 2 1927: - 1925-1927

Extent: 1 folder

Scope and Content: other information on founding documents available in papers of Dean Lewis Weed

Folder 3/9: General Education Board - correspondence Weed-Abraham Flexner re plans for Library, grant - 1925-1928

Extent: 1 folder

Scope and Content: includes letter to President Goodnow re grant for Institute and Library

Folder 3/10: Excerpt from Executive Committee Board of Trustees Minutes re Library Nov 20 1928 - 1928

Extent: 1 folder

Scope and Content: copy sent by Russell Nelson to Sanford Larkey 1957

Folder 3/11: Alan M. Chesney - copies correspondence re Library from subject files: memo re "proposed content number of the Bulletin to be devoted exclusively to the Welch Library" - 1931-1947

Extent: 1 folder

Scope and Content: includes copy letters Welch-Chesney re trip to Europe to purchase books

Folder 3/12: Dedication of the William H. Welch Medical Library and the Department of the History of Medicine Oct 17 and 18 1929 - program, invitation card, announcements - 1929

Extent: 1 folder

Scope and Content: formal opening of Library and Inauguration Department History of Medicine (term Institute" not on program)

Folder 3/13: Correspondence re catering costs of Library opening/dedication: list out-of-town guest acceptances - 1929

Extent: 1 folder

Folder 3/14: Library cards of books presented to Welch at Dedication: memo re symbolic key to be used at ceremony - 1929

Extent: 1 folder

Folder 3/15: Speech transcripts - Ames, Flexner, Tilton - 1929

Extent: 1 folder

Scope and Content: includes introduction to Cushing

Folder 3/16: Address of Professor Sudhoff at the Dedication of the Department History of Medicine. - abstracted by Fielding H. Garrison, reprint - 1929

Extent: 1 folder

Scope and Content: term Institute used in text: address was on Oct 18

Folder 3/17: Dedicatory Address by President Ames, listing telegrams read for guests unable to attend, partial transcripts Welch addresses Oct 17 and 18 - 1929

Extent: 1 folder

Scope and Content: includes outline list of speakers:(book containing final published proceedings is in Institute History Medicine collection, Box 1 folder 1)

Folder 3/18: Publication of Dedication - correspondence Ford, Chesney with J.Mck. Cattell re Cushing address - 1929

Extent: 1 folder

Scope and Content: folder includes letter from Senator Walcott (Welch nephew) to Cattell of Science magazine

Folder 3/19: Publication of Dedication proceedings and Addresses - correspondence Chesney (Bulletin History Medicine) with Robert B. Roulston (Hopkins Alumni Magazine) - 1929

Extent: 1 folder

Folder 3/20: Publication of Dedication - letter Welch to Chesney re proofs and reprints - 1930

Extent: 1 folder

Folder 3/21: Post Dedication Library enquiries- Bixler, Esther, request for information on Dedication Exercises: request for duplicate books, Enoch B. Garey St. John's College Annapolis: EM Lawler, WW Ford re Nursing students access: Hilgartner Marble Company re photographing Library: Janet Clark of School of Hygiene re use of books: Esther Olson re quote from Areopagitica - 1928-1929 and n.d.

Extent: 1 folder

Series 1.3: Records of Administrative Bodies

Sub-series : Annual Reports

Folder 4/1: Welch Medical Library: Sixth Annual Technical Report, submitted by Assistant Librarian 1933-34: memo to Garrison re Library issues - 1933; 1934

Extent: 1 folder

Folder 4/2: Staff reports to Librarian - tms, ams 1936-1937 - 1937

Extent: 1 folder

Scope and Content: includes typed reports to Librarian and ams notes re gifts, other statistics

Folder 4/3: Statistical Reports - 1965-1975

Extent: 1 folder

Scope and Content: include figures on borrowers, interlibrary loans: tables appear to have been in l3-ring folders

Folder 4/4: Statistics 1975-1979 - 1975-1979

Extent: 1 folder

Scope and Content: from 3 ring notebook includes hand tallies of borrowings etc

Sub-series : Library Committee

Folder 4/05: Report of Secretary Welch Library (Committee) to President of University 1928-1929: Report on Library Staff Nov 1928-Jun 1939 - 1928-1929

Extent: 1 folder

Scope and Content: report on staff work sent to Committee, some statistics included in report to President: Ford mentions Welch's absence in Europe, MacCallum as temporary chairman: mentions gifts Norton, others

Folder 4/05A: Correspondence W.G MacCallum (Acting Secretary) with President Goodnow re appointment of Fielding H. Garrison as consulting Librarian, William G. Shules as assistant Librarian - 1928

Extent: 1 folder

Folder 4/06: Correspondence Library Committee re selection books and journals A-E: Baker, Lawrence H: Cantley, HL re Kreuterbuch von Allerhand: Mansfield Clark, School of Hygiene re journals - 1928-1929

Extent: 1 folder

Scope and Content: first of 5 folders re selections

Folder 4/07: Correspondence Library Committee re selection books, journals E-K - JC French and E. Hubbard Library Johns Hopkins University: FH Garrison: Goodspeeds Book Shop: Lloyd Ketron - 1928-1930

Extent: 1 folder

Folder 4/08: Correspondence Library Committee re selection books journals, McC - EV McCollum School of Hygiene re books - 1928-1929

Extent: 1 folder

Folder 4/09: Correspondence Library Committee re selection books, journals L-R - Dean Lewis Department Surgery: Medical Research Council London (Henry Dale): Florence Morey: Joseph Needham: Peabody Library (Louis Dielman): Curt Richter and colleagues, Department Anatomy - 1928-1929

Extent: 1 folder

Scope and Content: Medical Research Council re tabulation sheets of Registrar General England and Wales 1847-1909

Folder 4/10: Correspondence Library Committee re selection books journals S-Z - William H Welch: J Whitridge Williams: CF Wylde McGill University - 1928-1930

Extent: 1 folder

Scope and Content: Includes listing of journal sub-committee chaired by Williams

Folder 4/11: A Digest of the Principle Decisions of the Welch Library Committee 1927-1932, tms copy: other policy notices - 1932; 1928; undated

Extent: 1 folder

Scope and Content: Digest ends "...read and approved as a set of fixed rules..Mar 2 1932" Signatures not recorded on this copy

Folder 4/11A: Rules of the Welch Medical Library - mimeographed 4 page leaflet - [1929]

Extent: 1 folder

Scope and Content: opens "The.. Library will be directed.. by the Librarian under general supervision .. Library Committee"

Folder 4/12: Correspondence, memos of Committe re Library administration - Recommendations for Improvement, Shules tms copy May 1935: memo re ex-officio members 1936: Association of Medical Students JHU (Jaques) re space 1939 - 1935-1939

Extent: 1 folder

Archival Arrangement: first of 4 folders re Committee activities 1935-1940

Folder 4/13: Correspondence, memos of Committee re personnel - retirements Minnie Blogg, William Shules - 1935-1936

Extent: 1 folder

Scope and Content: contains monetary information (deceased individuals)

Folder 4/14: Committee administrative memos, correspondence, reports - re bust of Dandy 1941: re Nightingale collection 1942: Report of Acting Librarian (Sigerist) "since Oct 1 1942": abstract report Regional meeting Medical Librarians Jun 1943 (Helen Wheeler) - 1941-1943

Extent: 1 folder

Scope and Content: Sigerist notes "Committee has not met in over a year"

Folder 4/15: Donations to Library - Committee correspondence, memos and memeos re Welch book bequest 1936: Bloodgood donation 1937: American J Physiology (Hooker) 1937: Jacobs Collection 1940 - 1936-1940

Extent: 1 folder

Folder 4/16: Eighty-ninth meeting of Welch Library Committee Dec 30 1954 - agenda, reports, appendices - 1954

Extent: 1 folder

Scope and Content: appendix re "special machine procedures" with enclosed IBM cards: several elegant doodles ? by Shryock: mention McCollum portrait

Folder 4/17: Survey of 5 Medical Libraries as Compared to Welch Library - report to Committee and others, 1956 - 1956

Extent: 1 folder

Scope and Content: 5 page tms copy with budget table

Folder 4/18: Report Welch Medical Library ad hoc Committee 1958 - chairman C. Lockhard Conley - 1958

Extent: 1 folder

Scope and Content: includes handwritten notes by Larkey on meeting with ad hoc Committee Jan 8 1958, also typed comments on report and some correspondence

Folder 5/01: Minutes of the Library Committee of the Welch Medical Library from 1st meeting Sep 22 1927-25th meeting May 28 1930 (18th meeting missing) - 1927-1930

Extent: 1 folder

Scope and Content: tms, some annotated with corrections

Folder 5/02: Minutes Committee meetings 1927-1928 - photocopies - 1927-1928

Extent: 1 folder

Scope and Content: original pre photocopy of series appears to have been in 3 hole binder

Folder 5/03: Minutes Committee meetings 1929-1930 - 1929-1930

Extent: 1 folder

Folder 5/04: Minutes Committee meetings 1931-1932 - 1931-1932

Extent: 1 folder

Scope and Content: carbon copies, not previously in binder

Folder 5/05: Minutes Committee meetings 1933-1934 - 1933-1934

Extent: 1 folder

Scope and Content: includes notes re budget including salaries: memos re changes Committee personnel:

Folder 5/06: Minutes Committee meetings - duplicates, 1935-1944 - 1935-1944

Extent: 1 folder

Scope and Content: includes attendance records : some Executive Committee reports: covers meetings #44-69: pages numbered 109-184, includes copy "Index too volume 2"

Folder 5/07: Minutes Committee meetings, duplicates 1935-1948 - 1935-1948

Extent: 1 folder

Scope and Content: includes attendance check list: pages #185-231, meetings #70-77: one table re budget

Folder 5/08: Minutes Committee meetings, "duplicates" 1949-1954 - 1949-1954

Extent: 1 folder

Scope and Content: pages numbered 232-285: meetings # 78- 90: minutes include listings affairs held in Great Hall, discussion portraits, Welch centenary, other

Folder 5/09: Minutes Committee meetings, "duplicates" 1955-1957 - 1955-1957

Extent: 1 folder

Scope and Content: pages #286-340: meetings #91-97: minutes include some budget details, discussion use of Great Hall for faculty dining, plans for Archives collection: letter from Wood Jun 6 1957 re discontinuing Committee, Welch Library to report directly to Medical Planning and Development Committee

Folder 5/10: Minutes Committee meetings - duplicates 1922-1928 - 1922-1928

Extent: 1 folder

Scope and Content: mostly re books recommended: some annotations re dates of purchase: also funding different constituent libraries (medicine, pediatrics, other): plans for Welch Library reviewed, approved Apr 29 1926

Series 1.4: Office of the Librarian/Director

Sub-series : Reports

Folder 6/01: Reports - reprints Report of the Librarian of the William H. Welch Medical Library, reprinted from Report of the President of the University, Nov 1931, Sep 1932, Aug 1934 - 1934; 1931; 1932

Extent: 1 folder

Scope and Content: report mentions Library Committee, Library now "functioning very smoothly..." lists donations, cataloging progress, other

Folder 6/01A: Report of the Librarian of the William H. Welch Medical Library - reprints 1935-1957, headed "To the President of the University" - 1935-1957

Extent: 1 folder

Scope and Content: some reprinted from Report to the President of the University, some from Johns Hopkins University Circular: each 4 printed pages: reprint of Oct 1935 (previously filed separately) has ams memo attached ? dating from 1957 analyzing reports

Folder 6/02: Report of Librarian - reprint Johns Hopkins University Circular Nov 1937 - 1936-1937

Extent: 1 folder

Scope and Content: folder includes envelope, reprints (5) sent to Dr Larkey from Office of the Secretary Johns Hopkins University

Folder 6/02A: Annual Report - tms, galley proof - 1936-1937

Extent: 1 folder

Scope and Content: tms annotated "copy sent to Dr French:" proof stamped JH Furst Oct 7

Folder 6/03: Report of Librarian - reprint from Johns Hopkins University Circular Nov 1938 - 1937-1938

Extent: 1 folder

Scope and Content: includes reprints (6): envelope from Furst printers: envelope annotated "copies sent to all members Library Committee Dec 20 1938"

Folder 6/04: Report of Librarian - reprint for academic year ending Jun 30 1939 - 1938-1939

Extent: 1 folder

Scope and Content: includes reprints (10): envelope from Johns Hopkins University: note re mailing copy to Pedro Martinez Esteve in Argentina

Folder 6/05: Report of Librarian - empty envelope annotated Report 1939-1940 - 1939-1940

Extent: 1 folder

Folder 6/06: Report of Librarian - reprint for academic year ending Jun 30 1941 - 1940-1941

Extent: 1 folder

Scope and Content: includes reprints (2): envelope from Charles B. Thompson to Welch Library, annotated "Report Librarian..."

Folder 6/07: Report of Librarian - photocopy reprint for academic year ending Jun 1942 - 1941-1942

Extent: 1 folder

Scope and Content: includes unaddressed envelope annotated "Report Librarian 1941-42"

Folder 6/08: Report of Librarian - reprint for fiscal year ending Jun 30 1943 - 1942-1943

Extent: 1 folder

Scope and Content: report notes Larkey called to Army Sep 1942: folder includes ~12 reprints, storage envelope annotated "1942-1943"

Folder 6/09: Report of Librarian - reprint for fiscal year ending Jun 30 1944 - 1943-1944

Extent: 1 folder

Scope and Content: includes reprints (4): storage envelope

Folder 6/09: Report of Librarian - reprint for fiscal year ending Jun 30 1944 - 1943-1944

Extent: 1 folder

Scope and Content: includes reprints (3): storage envelope

Folder 6/10: Report of Librarian - reprint for fiscal year ending Jun 30 1945 - 1944-1945

Extent: 1 folder

Scope and Content: report notes retirement HES from Acting Librarian "for reasons of health": reprints (2): storage envelope

Folder 6/11: Report of Librarian - reprint for fiscal year ending Jun 30 1946 - 1945-1946

Extent: 1 folder

Scope and Content: includes ~10 reprints, storage envelope

Folder 6/12: Report of Librarian - reprint 1946-1947 - 1946-1947

Extent: 1 folder

Scope and Content: reprints (~15) n.d. but with storage envelope annotated 1946-1947

Folder 6/13: Report of the William H. Welch Medical Library - reprint of report to President of the University 1947-1948 - 1947-1948

Extent: 1 folder

Scope and Content: reprints (~20) n.d but with dated storage envelope

Folder 6/14: Report of the Director and Librarian William H. Welch Medical Library - reprint Johns Hopkins University Circular, Presidents Report Number, 1949 - 1948-1949

Extent: 1 folder

Scope and Content: includes reprints (~10) and storage envelope

Folder 6/15: Report of Director and Librarian - rerint from Johns Hopkins University Circular, President's Report Number 1950 - 1949-1950

Extent: 1 folder

Scope and Content: report includes comment on Welch Centenary: reprints (~10) in envelope from Furst Printers

Folder 6/16: Report of Director and Librarian.. - reprint from Annual Report Johns Hopkins University 1951 - 1950-1951

Extent: 1 folder

Scope and Content: report mentions Indexing research project: reprints (2) and envelope from Office Vice President Johns Hopkins Medical Institutions

Folder 6/17: Report of Director and Librarian.. - reprint from Annual Report Johns Hopkins University 1952 - 1951-1952

Extent: 1 folder

Scope and Content: report mentions Indexing project, exhibit on Welch: reprints (~10), torn storage envelope

Folder 6/18: Report of Director and Librarian.. - reprint from Annual Report Johns Hopkins University 1953 - 1952-1953

Extent: 1 folder

Scope and Content: reprints (~20): report mentions research Indexing project: Rabelais exhibit, deaths of Elizabeth Thies-Meyer and of Cullen:

Folder 6/19: Report of Director and Librarian.. - reprint from Annual Report Johns Hopkins University 1951 - 1953-1954

Extent: 1 folder

Scope and Content: report mentions research indexing project; exhibit on Leonardo da Vinci, other: reprints (3) and storage envelope

Folder 6/20: Report of Director and Librarian.. - reprint from Annual Report Johns Hopkins University 1955 - 1954-1955

Extent: 1 folder

Scope and Content: report mentions Archives collection: arrival of Whittock as chief of Catalog Department: reprints (~10), storage envelope

Folder 6/21: Report of Director and Librarian.. - reprint from Annual Report Johns Hopkins University 1956 - 1955-1956

Extent: 1 folder

Scope and Content: report mentions use of IBM card file for indexing: exhibit on vaccination: gifts: reprints (2) and storage envelope

Folder 6/22: Report of Director and Librarian... - reprint from Annual Report Johns Hopkins University 1957 - 1956-1957

Extent: 1 folder

Scope and Content: report mentions satellite libraries, exhibits: reprints (~10), storage envelope from Furst

Folder 7/01: The Status of the Welch Library - Report in bound tms booklet: other typed copies - 1947-1949

Extent: 1 folder

Scope and Content: mostly re financial status library: includes annotated tms with "add 1948:" ncludes versions dated 1947-1949

Folder 7/02: Status Welch Library - tms copy Dec 4 1947 version sent to others for planned meeting - 1948

Extent: 1 folder

Scope and Content: includes copy cover letters and memo re Executive Committee meeting Mar 1 1948

Folder 7/03: Report of President of University - photo copy re Library from Johns Hopkins University Circular Nov 1948 pp. 21-24 - 1948

Extent: 1 folder

Scope and Content: not annual report: gives brief history Library, bibliographic changes: plans for training medical librarians and pending catalog/classification project

Folder 7/04: Report/Notes on Informal Conference with Drss Detlev Bronk and Lowell Reed Mar 28 1949 - 1949

Extent: 1 folder

Scope and Content: includes copy staus report of Dec 4 1947: notes on meeting comment approaching Welch centennial: multiple ams pages Library statistics

Folder 7/05: Polacsek Annual Report - William H. Welch Library Annual Report 1974, bound, mimeographed 10 pages with 2 appendices - 1974

Extent: 1 folder

Scope and Content: Statistics include Jul 1973-Jun 1974: graph showing rise photocopying, mention audiovisual material, journals, donors, other

Folder 7/06: Annual Report 1975 - 1974-1975

Extent: 1 folder

Scope and Content: bound mimeographed 2 copies

Folder 7/07: Annual Report 1975/1976 - 1975-1976

Extent: 1 folder

Scope and Content: mentions Library of Congress classification

Folder 7/08: Annual Report 1976/1977 - 1976-1977

Extent: 1 folder

Scope and Content: mentions Oncology Library: staff changes: use MEDLAR

Folder 7/09: Annual Report 1977/1978 - 1977-1978

Extent: 1 folder

Scope and Content: includes report donors: monitoring system journal use: photocopying, other statistics

Folder 7/10: Annual Report 1978/1979 - 1978-1979

Extent: 1 folder

Scope and Content: folder includes bound and unbound copy: also 9 page typed report from Greshover: additional statistics: memo re personnel and other Libraries

Folder 7/11: Data for report 1979-1980 - mimeographed memos - 1979-1980

Extent: 1 folder

Scope and Content: some memos addressed to Greshover: no final report in file

Folder 7/12: Notes on Informal Conference with Dr. Detlev Bronk and Dr Lowell Reed Mar 28 1949 - 1949

Extent: 1 folder

Scope and Content: folder includes copy Status Report of Dec 4 1947: notes on meeting with comment on approaching Welch centennial: multiple pages Library statistics

Folder 8/01: Annual Report 1980/81 - bound booklet, photocover, Welch Medical Library The Johns Hopkins University Annual Report - 1980-1981

Extent: 1 folder

Scope and Content: report includes renaming of Phipps Library after Adolf Meyer: statistics re requests and services

Folder 8/02: Annual Report 1981/1982 - mimeographed tms 34 pages - 1981-1982

Extent: 1 folder

Scope and Content: includes description seminars on Information Research Techniques: overall budget report: statistics re retrievals

Folder 8/03: Annual Report 1982/1983 - mimeographed tms 36 pages dated Dec 1983 - 1982-1983

Extent: 1 folder

Scope and Content: mentions installation computerised Integrated Library System (ILS): user education: oncology satellite library

Folder 8/04: Annual Report 1983/1984 - bound copies (2) mimeographed tms 34 pages - 1983-1984

Extent: 1 folder

Scope and Content: report mentions happy transfer of Directorship to Nina Matheson, opening oncology satellite library: folder includes cover letter from Nina Matheson to colleagues dated Jan 25 1985: also unbound copy report

Folder 8/05: Report/Survey 1975 - response to questionnaire on Libraries from University of Texas Health Science Center Dallas ((Donals D. Hendrix) - 1974-1975

Extent: 1 folder

Scope and Content: survey includes report on space, staffing, budget: folder contains brief report to Hopkins University (Dan Hamlin) re costs books, journals: also a 1986 ams critique of some figures in survey

Folder 8/06: Special Report to Search Committee Oct 21 1983 - computer print-out - 1983

Extent: 1 folder

Scope and Content: divided in chapters e.g The Charge (ch 1), the Library between 1969 and now (ch 4)

Folder 8/07: Annual Report 1984/85 - printed booklet 15 pages with photographs - 1984-1985

Extent: 1 folder

Scope and Content: mentions microcomputer Workstations, future 5 year plan

Folder 8/08: Annual Report 1985/86 - bound printed booklet 16 pages (2 copies) - 1985-1986

Extent: 1 folder

Scope and Content: report mentions project with Victor McKusick for online version mendelian Inheritance in Man (MIM) : miniMedline, other

Folder 8/09: Supplementary Information for Annual Report 1985/86 - plastic bound mimeographed booklet 72 pages edited Karen Butter with Janet Jelen - 1985-1986

Extent: 1 folder

Scope and Content: describes multiple committees including Archival Policy Task Force (p.12), details re journals, other

Folder 8/10: Annual Report 1986/87 - printed booklet 19 pages - 1986-1987

Extent: 1 folder

Scope and Content: includes memorial tribute to Polacsek: organizational chart: list of Library rankings: follow up on Mendelian Inheritance project with McKusick, National Library Medicine

Folder 8/11: Annual Report 1987/88 - printed booklet 15 pages titled "Where we've been..And where we need to go.." - 1987-1988

Extent: 1 folder

Scope and Content: discusses project Wellmed, research in knowledge management, Polacsk memorial lecture

Folder 8/12: Annual Report 2000-2001 - printed booklet - 2001

Extent: 1 folder

Bound volume : Visitors Register - 1929-1959

Extent: 1 bound volume; 1 folder

Folder 9/1: Letter (photocopy) Garrison to Rolleston re Welch - 1926

Extent: 1 folder

Folder 9/2: Press clipping re Library exhibit "War and Medicine:" photo-postcard Library - 1939 and n.d.

Extent: 1 folder

Scope and Content: Press clipping from Military correspondent Sun headed "The medical literature of warfare" includes Larkey interview

Folder 9/3: Correspondence re Library circulation policy - charging out books - 1947

Extent: 1 folder

Scope and Content: describes changes since prior correspondence Frankenberger 10 years ago

Folder 9/4: Richard Anthony Polacsek 1917-1987 - obituaries, correspondence and memos following his death Jul 25 1987 - 1987

Extent: 1 folder

Scope and Content: includes press clippings, career details: he was Director Library 1969-1984

Folder 9/5: Preprinted stationery - gift acknowledgements: also to book reviewers: loan cards: interlibrary loans: book plate - n.d.

Extent: 1 folder

Scope and Content: reviewer letter has Larkey's name: many duplicates gift acknowledgements: some cards added from subject files

Folder 9/6: Booklets re libraries, used preparation Annual reports - 1979; 1987

Extent: 1 folder

Folder 9/7: Exhibit cards of printing types - sent to Dr Larkey from Enoch Pratt Library - n.d.

Extent: 1 folder

Folder 9/8: Visitors Register - notebook Jan 12 1959-Oct 7 1962 - 1959-1962

Extent: 1 folder

Scope and Content: lined notebooks with dates signatures addresses: marbled covers

Folder 9/9: Visitors Register - notebook Oct 8 1962- Sep 4 1963 - 1962-1963

Extent: 1 folder

Folder 9/10: Description of Files in saved box - "List of Contents of this Box" Jun 22 1989 - 1989

Extent: 1 folder

Scope and Content: mentions Janet Koudelka: ascribes ms on Army Medicine to Munson

Folder 9/11: Alfred N. Brandon, Librarian - press clippings and memos - 1963-1970

Extent: 1 folder

Folder 9/12: 75th Anniversary Celebration Nov 3 2004 - program, bookmarks, invitation, website print-out (1page). - 2004

Extent: 1 folder

Scope and Content: website www.welch.jhu.edu/75years/index.html gives illustrated history Library (Barbara Koehler)

Folder 9/13: The Welch Medical Library - photocopy summary address by Sigerist (Acting Librarian) - 1945

Extent: 1 folder

Folder 9/14: Librarian's Office Statistics and Statements - Status among other Medical Schools 1984/85: Fact Sheet 1986/87: Collection Statistics 1987/88: Prospects for the 1990s (5 page booklet - 1985-1990

Extent: 1 folder

Scope and Content: booklet on plans for 1990s includes some information re budget, indexing system

Box 11417-8: Correspondence of Librarian Fielding Garrison and Assistant Librarian William G. Shules - 1930-1935

Record group/Fonds 2: Welch Library Resource Management

Series 2.1: Financial Records

Folder 10/1: Budgets - tms pages academic years 1928-1935 - 1928-1935

Extent: 1 folder

Scope and Content: pages appear to have been in 3 hole binder: some eg 1934-1935 heavily annotated in pencil

Folder 10/2: Budget, Annual Appropriations 1929-1944, tms listing - 1929-1944

Extent: 1 folder

Scope and Content: lists yearly appropriations from Schools of Medicine and Hygiene, and from Johns Hopkins Hospital

Folder 10/3: Budget memos - re book purchases: re Italian journal: re Jacobs Fund - 1940-1945; 1934; 1931

Extent: 1 folder

Scope and Content: Advisory Board memo mentions d'Irsay, General Education Board: Jacobs Fund memo (ams) lists annual income and expenditures 1940-1945

Folder 10/4: Budgets, Listing Disbursements, expenditures 1929-1935 - 1929-1935

Extent: 1 folder

Scope and Content: includes copy of Expenses previous libraries, School Medicine 1911-1928, School Hygiene 1918-1928 (originals filed with Founding documents)

Folder 10/4A: Contributions to Library budget - ams listing sums from School of Medicine, School of Hygiene and Hospital - 1927-1938

Extent: 1 folder

Folder 10/5: Correspondence re Budgets - early years - 1926-1928

Extent: 1 folder

Conditions Governing Access Element: Includes salary information

Folder 10/6: Budget Correspondence - 1927-1930 - 1927-1930

Extent: 1 folder

Scope and Content: includes details yearly budgets and approvals: also listing use 250 stamps supplied by Baker

Conditions Governing Access Element: Includes salary information

Folder 10/6A: Budget Correspondence 1933 - 1933

Extent: 1 folder

Scope and Content: mentions reduced contributions from School Hygiene Lamarr Fund: Medical School

Folder 10/7: Budget Correspondence/memo re separation Welch and Departmental Library Funds - 1932

Extent: 1 folder

Folder 10/8: Budget Correspondence - re early funding Library, Rockefeller grant - 1955

Extent: 1 folder

Scope and Content: includes copy Jun 1927 Agreement General Education Board (Wickliffe Rose) and Trustees Johns Hopkins University re endowment of Library

Folder 10/9: Budget Correspondence - re serial and monographic costs - 1982; 1980

Extent: 1 folder

Scope and Content: includes details increasing costs of Monographs, list of journals

Folder 10/10: Memorandum on Present Financial Status of Welch Library 1953 - 1953

Extent: 1 folder

Scope and Content: tms report includes details of annual income from Endowment, other sources: ams notes and calculations on total budget

Folder 10/11: Invoices - mostly re overtime pay - 1929-1933

Extent: 1 folder

Scope and Content: typed invoices, many sent to Blogg, stamp/signature approval Larkey

Folder 10/12: Invoices - Otto Harrassowitz, Leipzig, re books and journals - 1934

Extent: 1 folder

Scope and Content: approvals stamped signed Garrison

Folder 10/13: Order Book - listing contents: printed forms: Janitor's supplies: Furnishings, repairs, maintenance - 1935-1947

Extent: 1 folder

Scope and Content: typed list, some ams notes, describing book organization

Folder 10/14: Order book part 2 - samples and notes re book cards, book plates, pocket cards, other - 1935-1947

Extent: 1 folder

Scope and Content: includes sample book plate Jacobs collection, other memorabilia

Folder 10/15: Order Book Part 3 - cards for cataloguing, inter-library loans, form letters, periodical record card - 1935-1947

Extent: 1 folder

Scope and Content: includes sample cards, memos re prices, dates of orders

Folder 10/16: Order Book part 4 - Printed post cards re notices, gift acknowledgements, other - 1935-1947

Extent: 1 folder

Scope and Content: includes samples and prices

Folder 10/17: Order Book part 5 - Readers slips, reservation cards - 1935-1947

Extent: 1 folder

Scope and Content: includes form letter to Sigerist 1944 announcing opening Homewood shop

Folder 10/18: Order Book part 6 - Janitors supplies, brushes floor wax, mops, other: furniture including chairs, clocks - 1935-1947

Extent: 1 folder

Folder 10/19: Order Book part 7 - furnishings, painting, shelves: dry cleaning: grass seed - 1928-1947

Extent: 1 folder

Scope and Content: last of 7 folders dividing order book contents: memo re Sargent portrait 4 Doctors mentions glass cover put on 1938, removed 1942

Copybook 10/20: Petty cash book 1960 - 1960

Scope and Content: details receipts from "fine money" ? paid to Miss Maguire, some disbursements

Series 2.2: Personnel

Sub-series 2.2.1: Staff Manual

Folder 11/1: Staff Manual Reading Room - booklet, cards, ams annotations 1945 - 1945

Extent: 1 folder

Scope and Content: includes memos re loans, circulation practice, inter-library loans

Sub-series 2.2.2: Training Program for Medical Librarians

Folder 11/2: Training Program for Medical Librarians - brochures (leaflets) 1967/68, 1968/69, 1969/70 - 1967-1970

Extent: 1 folder

Scope and Content: includes 1987 memo from DCS to KB re leaflets: mentions Janet Koudelka, nancy McCall

Folder 11/3: Training Program for Medical Librarians - correspondence, preliminary draft by Homer Halverson - 1946-1947

Extent: 1 folder

Folder 11/4: Proposed Course for Medical Librarians - tms outlines and revisions including tabel planned courses - 1946-1947

Extent: 1 folder

Scope and Content: 19 typed pages: folder includes few duplicate pages

Folder 11/5: Training Program - resources: tms listing Institute faculty: Nursing School courses which might be used - n.d. (1946)

Extent: 1 folder

Folder 11/6: Conferences re Program - listing of consultants: tms notes on meeting Dr Harvey Apr 1946 - 1946

Extent: 1 folder

Folder 11/7: Training Program - ams notes re budget, hours in different years, future steps - 1946-1947

Extent: 1 folder

Scope and Content: contains few pages on Librarianship Principles in different handwriting

Folder 11/8: Training Program - questionnaire re librarians qualifications - 1946

Extent: 1 folder

Folder 11/9: Training Program - reprints and memos: Eileen Cunningham tms "Suggedtions,"reprint on Library Schools: tms copy of part chapter by Sydney Mitchell on Libraries and Scholarship (ed Emily Denton) Announcement of School of Librarianship University of Californai Bullet 1945: Mayer, Claudius reprint Research and Medical History Bull Hist Med 20: 173-183, 1946 - 1939-1946 and n.d.

Extent: 1 folder

Sub-series 2.2.3: Search Committee Records

Folder 12/01: Search Committee - Issues addressed, possible candidates - 1984

Extent: 1 folder

Scope and Content: includes listing names from American Society for Information Science, some brief biographies; includes typed material for overhead projector

Folder 12/02: Membership Search Committee - typed pages from 3-ring binder re Search for new Library Director; also Senior Cataloguer - 1983-1984

Extent: 1 folder

Scope and Content: includes copies advertisements, memos re journals contacted: also information from Polacsek re current status Libray budget, print-out re recent National Library medicine grantees

Folder 12/03: Consultants to Search Committee - Listing of names recommended by consultants: brief biographies - 1984

Extent: 1 folder

Scope and Content: biographies from Who's Who in Library and Information Science

Folder 12/04: Meeting Schedule for Welch Library Search Committee - typed list dates, listing members contacted - 1984

Extent: 1 folder

Scope and Content: meetings scheduled Apr-May 1984: folder includes annotated list candidates

Folder 12/05: Correspondence Search Committee - Howard L. Bleich: Gert Brieger: Roger Dahlen: Robert S. Gresehover - 1983-1984

Extent: 1 folder

Scope and Content: first of 3 correspondence folders

Folder 12/06: Correspondence Search Committee - Susan Martin - 1982-1984

Extent: 1 folder

Scope and Content: Dean Ross re co-operation between libraries

Folder 12/07: Correspondence Search Committee - Richard Polacsek John Yardley - 1983

Extent: 1 folder

Scope and Content: Callard to Yardley re possible funding source: last of 3 correspondence folders

Folder 12/08: Memos Search Committee - resceduling meetings, notes re membership - 1983-1984

Extent: 1 folder

Folder 12/09: Minutes Search Committee - 1983-1984

Extent: 1 folder

Scope and Content: mentions visit of Committee to University Maryland Health Sciences Library: encl: ams notes on Statistics Medical libraries:mimeographed NIH Guide Supplement for Grants and otracts

Folder 12/10: Informational Reports supplied to Search Committee - Statistics of Academic Health Sciences Library Directors 1982-1983 - 1984

Extent: 1 folder

Scope and Content: encl: most recent report on Annual Statistics Medical Libraries USA and Canada

Folder 12/11: Informational Reports supplied to Search Committee- Welch Medical Library Annual Report 1981/82 - 1982

Extent: 1 folder

Scope and Content: first of series duplicates of Welch Medical Library Annual Reports , possibly sent to Sachs by Dean Ross

Folder 12/12: Informational Report supplied to Search Committee - Welch Medical Library Annual Report 1982/1983 - 1983

Extent: 1 folder

Scope and Content: cover letter dated Jan 23 1984: 2nd of group 3 duplicate reports

Folder 12/13: Informational Report to Search Committee - Report of the Welch Library Director Oct 21 1983 - 1983

Extent: 1 folder

Scope and Content: Duplicate computer print out, divided into chapters for Committee's use last of duplicate informational reports

Folder 12/14: Journal articles re information technology - reprint photocopies sent to Murray Sachs for Search Committee use - 1981-1983

Extent: 1 folder

Scope and Content: reprints from New England J Medicine, other journals

Folder 12/15: Informational Report supplied to Search Committee - National Library Medicine Programs and Services Fiscal Year 1980 printed booklet - 1980

Extent: 1 folder

Scope and Content: booklet published NIH Publication Feb 1981: Director Martin M. Cummings

Folder 12/16: Applicants for Library Director A-B - curriculum vitae (CV) - 1984

Extent: 1 folder

Folder 12/17: Applicants CVs F-G - 1984

Extent: 1 folder

Folder 12/18: Applicants CVs H-L - 1984

Extent: 1 folder

Folder 12/19: Applicants CVs P-W - 1984

Extent: 1 folder

Folder 12/20: Applicants - other correspondence - 1984

Extent: 1 folder

Folder 13/1: Search Committee for new Welch Librarian - voting list, interviewers comments, letters recommendation - 1984

Extent: 1 folder

Scope and Content: RESTRICT ACCESS

Folder 13/2: Search Committee - comments individual applicants - 1984

Extent: 1 folder

Scope and Content: RESTRICT ACCESS

Folder 13/3: Applicants - correspondence re potential candidates, letters recommendation - 1983-1984

Extent: 1 folder

Scope and Content: RESTRICTED ACCESS

Folder 13/4: Applicants - Search Committee final selection - 1984

Extent: 1 folder

Scope and Content: RESTRICTED ACCESS

Folder 13/5: Committee deliberations, marked confidential - 1983-1984

Extent: 1 folder

Scope and Content: first of 2 large envelopes RESTRICTED ACCESS

Folder 13/6: Committee deliberations marked confidential - 1983-1984

Extent: 1 folder

Scope and Content: second of 2 large envelopes RESTRICTED ACCESS

Folder 14/1: Personnel - correspondence with organizations re possible Librarians, staff - 1928-1930

Extent: 1 folder

Scope and Content: first of 3 folders re early library personnel

Related Archival Materials Element: letters from Welch Library Committee re Garrison, Shules, moved to Committee records

Folder 14/2: Personnel - appointment acceptance letters Minnie Blogg: Nettie Foster: Hilda Frush: Gertrude Steenken: Elisabeth Thies: Ruth Tyler - 1928

Extent: 1 folder

Scope and Content: appear to be original letters, not photocopies

Folder 14/3: Personnel - administrative correspondence re salaries - 1929

Extent: 1 folder

Folder 14/4: Personnel - secretarial vacation schedule 1935 - 1935

Extent: 1 folder

Folder 14/5: Personnel - Elizabeth Sidwell Thies-Meyer, correspondence Medical library Association re publication paper on Cataloging - 1935

Extent: 1 folder

Scope and Content: enclosed onion-skin tms of paper on cataloging annotated "sent Mar 14 1935"

Folder 14/6: Thies Meyer - correspondence and memos re Medical Library Association - 1935-1957

Extent: 1 folder

Scope and Content: enclosures include program annual dinner Boston 1950: List members 1957:
Doe letter notes T-M elected to honorary membership 1948

Bound volume 14/7: Thies-Meyer - autograph book, vellum bound, presented at 50th anniversary meeting Medical library Association Philadelphia May 28-30 1948 - 1948

Extent: 1 folder

Scope and Content: presented to Thies-Meyer on election to honorary membership Association

Bound volume 14/8: Thies- Meyer - correspondence re Library Marius Kaiser re documents from Vienna 1927: Major Ash re documents Army Medical Library: Eugene Campbell re photograph of Welch: Dorsey of Smithsonian re documents: Robert Hegner re prints: Howard Kelly 1935 re religious booksMary Marshall of Tulane University re book: Sargent of Veterans Administration re Henry Hamman: WB Saunders re loan of books - 1927-1936

Extent: 1 folder

Scope and Content: Thies-Meyer signs as Chief Cataloguer and Classifier: Campbell from UCLA encloses photo of Royce Hall mentions Royce as early Ph.D from Hopkins: Hegner encloses copies illustrations used in paper

Folder 14/9: Thies-Meyer - notes and memos, including list periodicals in School of Hygiene Library - 1934-1936 and n.d.

Extent: 1 folder

Scope and Content: includes ams notes re cataloging, other topics

Folder 14/10: Thies-Meyer - journals kept: Bull Am Library Assoc vol 26:#2 Feb 1932: Mimeographed News Letter Maryland Library Association Jun 1934 - 1932; 1934

Extent: 1 folder

Folder 14/11: Thies-Meyer - printed Memoranda kept, author Otto HF Vollbehr - 1933-1934

Extent: 1 folder

Scope and Content: Memoranda 5-8, additional 1 unnumbered
all re Germany

Folder 14/12: Thies-Meyer - programs and reprints kept: program retirement dinner for Larkey: reprint paper on Welch in The Double Barred Cross Apr 1930 - 1930 and n.d.

Extent: 1 folder

Folder 14/13: Thies-Meyer - press clippings kept: on Frieda C. Thies, Johns Hopkins News letter Mar 1936: on Johannes Mattern librarian Johns Hopkins University, n.d. - 1936 and n.d.

Extent: 1 folder

Scope and Content: clipping re Thies annotated "sister of Elizabeth Thies-Meyer"

Series 2.3: Facilities

Sub-series 2.3.1: Building

Folder : Publicity Plan for Upcoming Welch Library Building Changes - 2011

Extent: 1 folder ; 1 folder

Scope and Content: Two-page document containing the following sections: Intro: "At the close of 2011, the building in which Welch Library resides will be closed to the public. This plan lays out the steps and actions that need to take place to notify the campus and our patrons of these changes while maintaining the same level of services and access to resources that are in place now." Subsequent sections include: Role of the Communications Committee; Professional Consultation/Training Opportunities; Venues for and Modes of Publicity; Collaborations with Internal Groups; and Timeline - July - December 2011

Folder 14/14: Estimates for lighting fixtures - legal sizes document F. Caldwell - 1928

Extent: 1 folder

Scope and Content: annotated "for Dr Weed"

Folder 14/15: Statement Welch Medical Library, executive architects fees - legal size document, multiple entries - 1929

Extent: 1 folder

Scope and Content: folder includes blue print re furniture layout in formal room, annotated "Dr Weed"

Folder 14/15A: Commitments, statements building costs - oversize documents - 1928-1929

Extent: 1 folder

Scope and Content: includes legal size annotated listing Jan 10 1929 commitments.

Folder 14/15B: Subcontractor correspondence and estimates - Yawman & Erbe: Caldwell & Co.: J.G. Valiant Co., oversize documents - 1927-1929

Extent: 1 folder

Scope and Content: includes booklet "Used for 200 years" from George Washington Stone Corporation

Folder 15/01: Ideas of faculty and consultants re planned building - correspondence Cushing: Futch: Garrison: Halsted: Howell: Howland: Janeway: Kelly: Klebs: Mall: Marcia Noyes (Med-Chi Maryland): Raney: Winford Smith: Thayer: Whitridge Williams - 1917

Extent: 1 folder

Scope and Content: includes tms list questions eg what activities? how many rooms? and memo re Library of College Physicians Philadelphia

Folder 15/02: Correspondence re planning and construction, part 1 - 1925-1926

Extent: 1 folder

Scope and Content: includes memos to Blanchard Randall, William Welch: also from Howell

Folder 15/03: Correspondence re planning and construction, part 2 - Jan-Jun 1927 - 1927

Extent: 1 folder

Scope and Content: two of Weed's letters mention size Sargent portrait

Folder 15/04: Correspondence re planning and construction part 3 - Jul-Dec 1927 - 1927

Extent: 1 folder

Scope and Content: includes information re bidding process, names some commercial firms, facsimile of memo from Andrew Carnegie re his experience with funding construction of libraries

Folder 15/04A: Sub-contractors bids - typed listing Nov 10 1927 - 1927

Extent: 1 folder

Scope and Content: includes Consolidated Engineering

Folder 15/05: Correspondence re planning and construction, part 4 Jan-Apr 1928 - 1928

Extent: 1 folder

Scope and Content: includes some letters re elevator, electric switches: also enclosures illustrating possible furnishings few letters re laying cornerstone and copper box to be opened in 100 or 200 years from Mar 12 1928

Folder 15/06: Correspondence re planning and construction, part 5, May-Dec 1928 - 1928

Extent: 1 folder

Scope and Content: includes mention "Formal Room," some pencil sketches of shelves, and of chair in NY Academy medicine Reading Room

Folder 15/07: Correspondence re planning and construction part 6 Jan-Jun 1929 - 1929

Extent: 1 folder

Scope and Content: includes correspondence re costs: re pedestal for Aesculapius statuette: sketch of front of Library (West elevation): quotation 200 words from Milton's Areopagitica chosen by Welch to go above mantelpiece in Formal Room

Folder 15/08: Correspondence re planning and construction part 7 Apr-Oct 1929 - 1929

Extent: 1 folder

Scope and Content: includes invitation to Welch Library dedication, note from Weed that Tilton will be among speakers; favorable comment on work of architects and of Lascari as decorator: some details re costs

Folder 15/09: Correspondence re Building and Equipment with Library Committee, part 1 - William W. Ford: Edward L. Tilton - 1929-1930

Extent: 1 folder

Scope and Content: includes mention of vases from Benson: some costs: after Library dedication Library Committee (WW Ford) was in charge of administration/ building, succeeding Dean Weed until Librarian appointed

Folder 15/10: Correspondence re Building and Equipment with Library Committee part 2 - Rupert Norton Memorial Room (previously seminary room) - 1930

Extent: 1 folder

Scope and Content: includes blueprint of case for Charcot plaster cast, mention of Mrs. Norton's gift, involvement Dr WH Welch: other furniture for room

Folder 15/11: Correspondence re Building and Equipment Library with Library Committee part 3 - 1929-1930

Extent: 1 folder

Scope and Content: mostly re planning of space for housing Jacobs collection

Folder 15/12: Correspondence re pedestal for Aesculapius statue in Library - 1929-1930

Extent: 1 folder

Scope and Content: includes details cost of pedestal: no details re source of statue

Folder 15/13: Laying of Cornerstone - Correspondence (copies) and press clipping, Mar 12 1928 - 1928

Extent: 1 folder

Scope and Content: mentions copper box under cornerstone: press clipping is Harry S. Sherwood on William H Welch Citizen Evening Sun.

Folder 15/14: Tilton Edward L., William H. Welch Medical Library - photocopy reprint Bull Johns Hopkins Hosp 46: 10-21, Jan 1930: also printed copies Appendix, p.153 re symbols on Library decorations by Lascari - 1930

Extent: 1 folder

Scope and Content: numerous illustrations, well seen in 1930 republished book form by Williams and Wilkins (copy book in Archives files of Institute History Medicine)

Folder 15/15: Correspondence, formal Agreement and enclosures re Library Building - Dean Lewis Weed, Architect Edward L. Tilton - 1925-1927

Extent: 1 folder

Scope and Content: formal Agreement (copy) is between Tilton and Johns Hopkins University and Hospital: enclosed Atterbury memo of 1927 includes discussion Library site: Weed letter of Jun 3 1926 mentions funding from General Education Board

Folder 15/16: Correspondence Weed-Tilton re Library Building - enclosures with copies documents re founding and draft Library budget - 1928-1929 and n.d.

Extent: 1 folder

Scope and Content: Tilton letter of Dec 21 1928 includes information on Lascari, on moving Sargent painting, on entrance gates: enclosures include copies documents from Weed on early planning and funding

Folder 18/05: Joint Building Committee Minutes - 1927-1929

Extent: 1 folder

Scope and Content: includes names of architects other advisors attending meetings, some copies "commitments" towards expenses: few letters Weed-Jacobs re building

Folder 18/06: Joint Building Committee - correspondence Weed, Jacobs, FW Wood, other Committee members - 1927-1928

Extent: 1 folder

Folder 18/07: Dimensions Library, first and final plans: copy 1930 Library photograph: correspondence Weed re bronze grilles doorway - 1930; 1928; undated

Extent: 1 folder

Scope and Content: dimensions on annotated typed 1 page note

Folder 18/08: Memo on architects' fees, Lewis Weed to F.W. Wood - 1929

Extent: 1 folder

Folder 18/09: Progress Schedule - 1928

Extent: 1 folder

Scope and Content: planned schedule (copy) sent to Weed, Tilton, Childs and Reeder

Folder 18/10: Weekly Progress Reports, 1-43, Jan 14-Dec 1 1928 - 1928

Extent: 1 folder

Scope and Content: include brief summary of concrete pouring, marble installation, weather conditions: copy sent Weed, Tilton, Goodnow and others

Folder 18/11: Air Raid precautions Welch Medical Library - correspondence, memos re First Aid Station supplies, booklets re Civilian Defense - 1942-1947

Extent: 1 folder

Scope and Content: includes listing fire-watchers during air raid alerts

Folder 18/12: Air Conditioning - letter and public relations release Armstrong Informational Service - 1969

Extent: 1 folder

Scope and Content: mentions contractor Heer Brothers Inc and sub-contractor

Folder 18/13: Recognizing the Completion of Renovation Apr 10 1970 = program, transcripts of talks, memos re funding for project - 1970

Extent: 1 folder

Scope and Content: includes note from Paul van Nevel re planning, from Gerald Eidson to Turner and Rogers re donation from France Foundation.

Folder 18/14: Library Sign Manual - print out re members of Library Sign Committee and recommendations for signs in Building (draft). - 1986

Extent: 1 folder

Sub-series 2.3.2: Stack Space

Folder 14/16: Stack Space - Pasko FJ, Book Arrangement and Stack Diagrams of the Welch Medical Library, legal size bound booklet: duplicate copy 1979 Stack Space Report - 1979; 1967

Extent: 1 folder

Scope and Content: Pasko annotated copy2. label on front " with compliments of Institute... This is for Welch Medical Library Archives:" 1979 Committee report makes recommendations for next 50 years of growth of Institute and Library

Folder 14/17: Welch Library Stack Space Report - duplicate copy, original with Integrated Libray Systems documents - [1983]

Extent: 1 folder

Scope and Content: includes recommendation for Task Force for further study long term needs : mentions prior 1978 report by Marjorie Petterson and further study by a 1979 committee.

Folder 14/18: Stack Space - printout of Jul 15 1985 recommendations of Stack Signage Task Force - 1985

Extent: 1 folder

Scope and Content: includes diagram of stack space

Sub-series 2.3.3: Fine Arts, Artifacts, Furniture

Folder 16/1: Portraits - correspondence 1928-1929: Ames, Weed, Elizabeth Gilman re Gilman: GoodnowAmes, Ford re Sargent portrait Mary Garrett: Thomas Corner, Ford re Thomas portrait - 1929-1930

Extent: 1 folder

Folder 16/2: Portrait Richard Polacsek - correspondence Diana C. Schramm with Mrs Polacsek re Karsh photo-portrait: memos re framing, expenses - 1987

Extent: 1 folder

Folder 16/2A: Curtain for small Auditorium - correspondence Chesney, Hubbard, Sabine - 1930

Extent: 1 folder

Scope and Content: includes copy architectural drawing small Auditorium , discussion accoustics

Folder 16/2B: Tapestries - letter (copy) W.A. Taylor to Chesney - 1945

Extent: 1 folder

Series 2.4: Collections

Sub-series 2.4.1: Special Collections

Folder : Suggestions for Establishing the Identity and Work of Authors of Rare Books in the Welch Medical Library - undated

Extent: 1 folder; 1 folder

Scope and Content: Document

Folder 15/17: Nightingale Collection - correspondence Howard Kelly, WW Ford re donation to Nurses Room in Welch Library - 1930

Extent: 1 folder

Scope and Content: folder includes copy Welch library Committee minutes re collection Feb 1 1929

Sub-series 2.4.2: Gifts, Exchanges, Loans, Accessions

Folder 16/03: Gifts - correspondence Ford re Jackocks gift books, curios from Ceylon: Weed to Ford re Cushing gift money for display case: David Robinson re Aesculapius : - 1928-1930

Extent: 1 folder

Scope and Content: Robinson (of JHU) gives brief history Aesculapius statuette, implies it may have been gift from Norton "who dealt in antiquities"

Folder 16/04: Gifts - donor listings - 1955; 1949; 1950

Extent: 1 folder

Scope and Content: alphabetical listing of individuals and institutions donating "books journals and pamphlets" to library

Folder 16/05: Gift - Liberty Bonds poster - [c 1917]

Extent: 1 folder

Scope and Content: stamped "Kelly: (received) Institute History Medicine:" poem " In Flanders Fields.."

Folder 16/06: Gifts - letters to Dr. Alfred Powell re possible patient admission (1876) and re school course (1879): noted on 1933 book by Aubrey H Starkey on Sidney Lanier: press clipping re quinine - n.d.

Extent: 1 folder

Scope and Content: no covering letter, donor not specified

Folder 16/07: Gift - tms Contributions of the Medical Department, 5 page annotated tms re Army physicians, office Surgeon General, author probably Garrison - [c 1919]

Extent: 1 folder

Scope and Content: includes reference to JAMA paper by Munson on effect military experience on medical profession

Folder 16/08: Gift - Library of Congress Copyright Office Certificate of Copyright for print "Dr William Henry Welch Washington D.C. April 8 1930" - 1930

Extent: 1 folder

Scope and Content: re celebration Welch's 80th birthday

Folder 16/09: Gift - tms La Condition Sanitaire de France depuis la Guerre, c 50 pages including information on alcoholism, tuberculossi, overall mortality, other French public health statistics and maps before and during World War II - 1945

Extent: 1 folder

Scope and Content: author not noted on tms: 1945 envelope from Rockefeller Institute annotated "French material given to Library by Dr. Alan Gregg"

Folder 16/10: History of Science Cumulative Bibliography: Key to Bookdealers catalogs (c. 1936-1940) - tms listing - 1944

Extent: 1 folder

Scope and Content: mimeographed duplicates, top copy annotated "mimeographed 140 copies Jun 26 1944:" examples include OI for Leo S. Olscki of Florence

Folder 16/10A: Gifts - miscellaneous memorabilia: bookplate acknowledging Donaldson gift 1975: News JHMI describing gift videodiscs from Miles Pharmaceuticals 1981 - 1981; 1975

Extent: 1 folder

Scope and Content: News JHMI mentions Welch Library media center: Robert Heyssel accepting gift.

Folder 16/11: Acquisitions, accessions - tms statistical reports from Periodical Department, Acquisitions Department, Accession Department, - 1945-1948

Extent: 1 folder

Scope and Content: statistics include acquisitions by gift, purchase, exchange

Folder 16/12: Acquisitions, accessions - tms statistics 1949-1950 - 1949-1950

Extent: 1 folder

Scope and Content: record of Jul 22 1949 states " total # of volumes now 156,784"

Folder 16/13: Accessions, acquisitions - tms statistical records of books, periodicals acquired 1951-1954 - 1951-1954

Extent: 1 folder

Scope and Content: includes listing of exchange record and cost: also information re journals bound

Folder 16/13A: Acquisitions and Communications - listing Dec 1975 - 1975

Extent: 1 folder

Scope and Content: mimeographed bound booklet annotated "David Stam Eisenhower Library Homewood"

Folder 16/14: Memo re Johns Hopkins Hospital Bulletin, exchanges not renewed - other accession memos - 1948 and n.d.

Extent: 1 folder

Sub-series 2.4.3: Journals, periodicals, serial holdings lists

Folder 16/15: List of bound Periodicals in Reading Room - tms listing 1930: List of current Periodicals in Welch Medical Library [c. 1935] - 1930, [c 1935]

Extent: 1 folder

Scope and Content: listings include record changing names of journals, also Dewey coding on 1930 list

Folder 16/16: Periodicals - statistics, listings: costs British, Latin American other publications: journals cancelled, other tms and memos - 1929-1936

Extent: 1 folder

Scope and Content: includes some information on # of readers served: enclosures 2 German journal catalogs, 1934 and 1938

Bound volume 17/1-2: Serial Holdings Listing Jan 1962 - bound volume, 2 copies in oversize box - 1962

Extent: 2 folders

Scope and Content: top copy has annotated additions and corrections to listing

Folder 18/1: Journals/Periodicals held and cancelled 1935 - 1935

Extent: 1 folder

Scope and Content: includes copy of list recommendations from sub-committee on Journals to Library Committee: list of journals at University California Medical Library not available in Welch Library

Folder 18/2: Periodicals received currently 1964: Welch, Institute History Medicine:Phipps Wilmer and 33 Departmental Libraries - 1964

Extent: 1 folder

Scope and Content: bound 74 page mimeographed notebook annotated "Janet Koudelka.. Revised Fall 1964"

Folder 18/3: Book - JHU Medical Institutions Serials Nov 1976 - 1976

Extent: 1 folder

Scope and Content: includes introduction mentioning prior serial listings from Welch , other Hopkins medical libraries, 1972 and 1975.

Folder 18/4: Serial Holdings List Welch Medical Library 1980 - 1980

Extent: 1 folder

Scope and Content: bound copy computer print-out: introduction notes is complete listing, replaces 1976 list.

Folder 16/18: Database - Announcement MED2000+ - 1993

Extent: 1 folder

Scope and Content: announcing replacement of MEDLINE 500

Record group/Fonds 3: Welch Library Special Projects

Series 3.1: Welch Medical Library Indexing Project - 1948-1953

Sub-series 3.1.1: Project Reports and Planning Documents

Folder 19/1: Larkey, Sanford V., Introduction to the Problems of Medical Subject Headings - tms of paper delivered at symposium - 1948

Extent: 1 folder

Scope and Content: mentions John Shaw Billings, Index Medicus: folder includes IBM punch card

Folder 19/2: Larkey, SV, Some Approaches to the Problem of Indexing - tms preprint Oct 26 1951 - 1951

Extent: 1 folder

Scope and Content: re Indexing project, beginning of MESH

Folder 19/3: Robert Fletcher, Fielding H. Garrison, Index Medicus Current Medical Literature of the World second series - reprint vol 1: 1-85, Jan 1903 - 1903

Extent: 1 folder

Scope and Content: used as planning document for Index project

Folder 19/4: Claudius F.Mayer, New Terminology and the Index-Catalogue - mimeograph copy paper at Symposium of Medical Subject Headings, Washington DC Dec 12-13 1947, published 1948 - 1947-1948

Extent: 1 folder

Scope and Content: foreword mentions Larkey paper on Problem of Medical Subject Headings, also lists other speakers: mimeograph inscribed to Larkey

Book 19/5: Library of Congress Subject Cataloging Division, Classification Class R Medicine 3rd edition: printed book 240 pages - 1952

Scope and Content: heavily annotated: used as planning document for Indexing project

Folder 19/6: Final Report on Subject Headings and on Subject Indexing - mimeographed 47 page typed document, 6 appendices - 1955

Extent: 1 folder

Scope and Content: gives details indexing, cross indexing: appendices in next 3 folders: whole document originally in 2 ring binder

Folder 19/7: Final Report Subject Headings.. Appendix 1 and 2 - (1) mimeographed 9 pages by Helen Field "Study of Psychiatric and Psychological Subject headings in Quarterly Cumulative Index Medicus Sep 12 1949: (2) Field, "Notes for a Working Paper" Jun 9 1950 - 1949; 1950

Extent: 1 folder

Folder 19/8: Final Report Subject Headings Appendix 3 and 4 - (3) mimeographed 11 pages marked preprint "Chemical Subject Headings in Medical Indexes by Himwich, Larkey and Field Apr 3 1951: (4) "Tentative Principles for Indexing Chemical Substances of Pharmacological Importance" by Himwich Apr 13 1951 - 1951

Extent: 1 folder

Scope and Content: mentions prior appendix is in press

Folder 19/9: Report Subject Headings, Appendix 5 and 6 - mimeographed pages (5) "Final Category and Subcategory Breakdown" : (6) Description of Apparatus and Methods Used to Prepare the Current List Subject headings by Machine Methods" No individual authors cited - 1955

Extent: 1 folder

Scope and Content: Appendix 6 contains numerous sample punched cards, is annotated.

Folder 20/1: The Welch Medical Library Subject Catalog, Sanford V. Larkey, John M. Whittock Jr. and Elena Eyzaguirre, Eileen G. Covert, Janet B. Koudelka - mimeographed 17 page report with appendices - 1961

Extent: 1 folder

Scope and Content: includes examples specific codes

Folder 20/2: The Welch Medical Library Subject Catalog, Larkey et al - copy 2 - 1961

Extent: 1 folder

Scope and Content: photocopy

Folder 20/3: The Welch Medical Library Subject Catalog, Larkey et al - copy 3 of mimeographed report - 1961

Extent: 1 folder

Folder 21/1: Terminal Report of Indexing Research Project under Contract No. W-49-007-MD-467 1 November 1948 to 31 January 1951, Sanford V. Larkey, M.D., Director - mimeographed 65 page document with 8 appendices - 1951

Extent: 1 folder

Scope and Content: contains details staffing, methodology, sample IBM card, appendices of studies done

Folder 21/2: Terminal Report, Larkey - copy 2 partially bound - 1951

Extent: 1 folder

Scope and Content: appendices include notes on prior presentations e.g Field's paper on subject headings presented to 6th meeting of Committee of Consultants Study Indexes Medical literature Oct 20 1949: some pages this copy mildly damaged

Folder 21/3: Terminal Report, Larkey - copy 3 mimeographed bound 65 pages, no appendices - 1951

Extent: 1 folder

Sub-series 3.1.2: Instruction Manuals for Equipment

Folder 22/1: IBM Electric Punched Card Accounting Machines Principles of Operation - printed instructional booklet - 1952

Extent: 1 folder

Scope and Content: 150 page indexed booklet

Folder 22/2: IBM Electric Punched Card Accounting Machines Reproducing Punches: Card Interpreters - 2 printed manuals - 1945; 1946

Extent: 1 folder

Scope and Content: card interpreter manual annotated Whittock

Folder 22/3: SYSDAC Automatic Book Card Circulation System - printed promotional booklet Bro-Dart Industries - n.d.

Extent: 1 folder

Folder 29/1: The New IBM Electronic Statistical Machine Type 101 - IN OVERSIZE SECTION - n.d.

Extent: 1 folder

Scope and Content: oversize page showing illustration of machine, mentions use applied to patient statistics

Folder 29/2: IBM Electronic Statistical Machine Type 101 Control Panel - OVERSIZE SECTION, annotated sheets - n.d.

Extent: 1 folder

Scope and Content: combination of manual and working document

Folder 29/3: IBM Electronic Statistical Machine Type 101 - OVERSIZE SECTION DOCUMENT - n.d.

Extent: 1 folder

Scope and Content: annotated pages, combination working documents and "manual"

Sub-series 3.1.3: Subject Heading Lists and Working Documents

Book 22/4: Subject Heading Authority List Alphabetical Listing Copy 2 Part 2 - computer print out in book format, G-O - n.d.

Scope and Content: includes subject eg hematology and code #

Book 22/5: Subject Heading Authority List Alphabetical listing Copy 2 Part 3 - bound computer printout book format O-Z - n.d.

Scope and Content: note attached that Part 1 is separated

Folder 22/6: Outline of Categories and Subcategories - ams notes and copies of some printout catalog listings - n.d.

Extent: 1 folder

Scope and Content: part of category listing formerly in 3 ring binder

Folder 22/7: List of Categories and Subcategories - bound notebook: also ams listing of those to receive copies of Subject Heading Reports, with or without Appendices - n.d.

Extent: 1 folder

Scope and Content: includes note that University President Milton Eisenhower to receive copy

Folder 23/1: Larkey Working Papers 1 - listing of sources medical literature used, photocopies documents - n.d.

Extent: 1 folder

Scope and Content: photocopies references annotated 1-6 eg Mayo Clinic Library Guide is #3

Folder 23/2: Larkey Working papers 2 - note from Helen Abbey to Garfield about random numbers - n.d.

Extent: 1 folder

Folder 23/3: Larkey Working Papers 3 - notes and tabulations re main headings - 1955 and n.d.

Extent: 1 folder

Folder 23/4: Larkey's Working Papers 4 - Notes on new book classification "now R schedule" - n.d.

Extent: 1 folder

Scope and Content: mostly handwritten notes: includes page tabulating analysis by language of 4674 volumes

Folder 24/1: Worksheets, graphs charts - other OVERSIZE working documents - 1953-1955 and n.d.

Extent: 1 folder

Scope and Content: includes analyses coverage different journals, diagrams: mixture typed and handwritten papers

Folder 24/2: List of titles of periodicals received currently by Welch.. and 30 Departmental Libraries - computer printout from oversize 2-hole binder - n.d. [?1959]

Extent: 1 folder

Scope and Content: journals listed alphabetically A-Z, followed by code #

Folder 24/3: Welch titles by subject - oversize computer printout dated Jul 27 1956 - 1956

Extent: 1 folder

Scope and Content: alphabetical listing followed by code

Folder 24/4: Book with index tabs listing subject headings by category, coded - 1955

Extent: 1 folder

Folder 29/4: Spread sheets on cataloging, indexing - OVERSIZE SECTION DOCUMENTS, ams - n.d.

Extent: 1 folder

Scope and Content: include analyses subheadings e.g surgery

Folder 23/5: Trends in Medical Abstracting and Indexing Tools: A Symposium. Sanford V. Larkey and John M. Whittock - reprints Bull Med Library Assoc 44: 416-421, 1956 - 1956

Extent: 1 folder

Folder 23/6: Maria Maggio - photostat booklet on Library systems, based on work at Welch with Whittock - 1963

Extent: 1 folder

Scope and Content: 35 typed pages on use of IBM system in cataloging

Folder 23/7: Indexing Project Box donated by Jack Whittock - analysis of box contents by Barbara M. Koehler May 18 1990 - 1990

Extent: 1 folder

Scope and Content: includes list 14 folders, in boxes 1 and 1A

Folder 23/8: Correspondence Terri Freedman with Nina Matheson re proceedings of symposium "Machine Techniques in Scientific Documentation Mar 1 1953 - 1985

Extent: 1 folder

Scope and Content: includes copy program announcement, list of speakers at Symposium

Series 3.2: ILS (Integrated Library System)

Folder 25/1: JHMI Computerized Library System - typed 5 page outline of proposed Integrated Library System (ILS) - n.d.

Extent: 1 folder

Scope and Content: includes objectives, tentative 5 year budget

Folder 25/2: Correspondence about Integrated Library Systems Project - mostly Richard Polacsek with National Library Medicine,,other institutions - 1979-1982

Extent: 1 folder

Scope and Content: Polacsek letter to Yardley Aug 5 1981 has attached updated version of document on Literature information services at JHMI: 1982 letters mention possible funding sources,

Folder 25/3: Minutes ILS Users Group meetings, agenda and minutes other meetings - 1982-1983

Extent: 1 folder

Scope and Content: minutes of Apr 26 1982 include listing 14 attendees

Folder 25/4: JHMI Integrated Library System - typed 8 page report: also Welch Library Stack Space Report, 15 page typed document included with ILS papers - [1983]

Extent: 1 folder

Scope and Content: ILS report annotated "post 1983" 2 copies, one original, one from 3 page binder which appears to have included undated report on stack space.

Folder 25/5: The JHMI Comprehensive Information Support Network: Module A The Integrated Library Subsystem - computer printout 8 pages - [1983]

Extent: 1 folder

Scope and Content: cover page annotated "post April 1983" states C:NETWORK.F FinalWord Print version 1.1: content includes mention staff and user training, future Local Area network (LAN) participation

Folder 25/6: Statements on ILS - formal notice from Norman L Varieur, Department of the Army, re membership and minutes of User Group: Licensing Agreement (Polaczek) with National Library Medicine (Wenberg) re software License: memo from Polaczek re software - 1979; 1984; 1982

Extent: 1 folder

Scope and Content: ILSUS given as name of user group

Folder 25/7: Resource documents and memos re ILS - Goldstein, CM, Dick, RS The Lister Hill Center Integrated Library System, reprint National Library Medicine News 35: 1-8, 1980: also tms The Integrated Library System, Design Aspects for Collection Management and Control to be published in Proceedings 1980 Educon meeting: memo re funding meeting for project, Deborah Callard Apr 7 1982: note re connection charges, other memos - 1980-1984 and n.d.

Extent: 1 folder

Folder 25/8: Resources and Reports ILS - Lister Hill National Center for Biomedical Communications National Library Medicine, The Integrated Library System Overview and Status Oct 1 1979 - typed photocopies (4) of 6 pages. - 1979 and n.d.

Extent: 1 folder

Scope and Content: mentions involvement Welch Library, objectives ILS

Record group/Fonds 4: Welch Library Publications

Series 4.1: Annual Reports

Serial Issue : Annual Report 1969-1970 - 1970

Extent: 1 folder

Series 4.2: Bulletin of the William H. Welch Medical Library/Welch Medical Library Acquisitions List - 1943-1944; 1956-1958; 1968-1971

Serial Publication 1943: Bulletin of the William H. Welch Medical Library, No.s 1-12 - 1943

Extent: 1 folder

Scope and Content: Bound volume. Listing of recent acquisitions by Welch and other libraries, including the school of nursing. Contains information on exhibits and publications of the Institute. Includes a listing of Library hours and other administrative details

Serial Publication 1944: Bulletin of the William H. Welch Medical Library, No.s 13-24 - 1944

Extent: 1 folder

Scope and Content: Bound volume. Contains mention of Sigerist Civilization and Disease among recent publications from Institute, and Exhibit on History of Influenza in January issue.

Serial Publication 1956: William H. Welch Medical Library Bulletin, No.s 126-135 - 1956-1958

Extent: 1 folder

Archival Arrangement: Bound volume.

Serial Publication 1959: Bulletin of the William H. Welch Medical Library, No.s 141-145 - 1959-1960

Extent: 1 folder

Serial Publication 1960: Bulletin of the William H. Welch Medical Library, No.s 146-150 - 1960-1961

Extent: 1 folder

Scope and Content: Bound volume. Issue numbers are misprinted: No. 147 printed twice. Nos 148-150 misprinted.

Serial Publication 1961: Bulletin of the William H. Welch Medical Library, No.s 151-155 - 1961-1962

Extent: 1 folder

Scope and Content: Bound volume. includes note on Library hours, listing of selected acquisitions

Serial Publication 1968.01: Bulletin of the William H. Welch Medical Library, No. 184 - 1968, January

Serial Publication 1968.02: Bulletin of the William H. Welch Medical Library, No. 185 - 1968, February

Serial Publication 1968.03: Bulletin of the William H. Welch Medical Library, No. 186 - 1968, March

Serial Publication 1968.04: Bulletin of the William H. Welch Medical Library, No. 187 - 1968, April

Serial Publication 1968.05: Bulletin of the William H. Welch Medical Library, No. 188 - 1968, May

Serial Publication 1968.06: Bulletin of the William H. Welch Medical Library, No. 189 - 1968, June

Serial Publication 1968.07: Bulletin of the William H. Welch Medical Library, No. 190 - 1968, July

Serial Publication 1968.08: Bulletin of the William H. Welch Medical Library, No. 191 - 1968, August

Serial Publication 1968.09: Bulletin of the William H. Welch Medical Library, No. 192 - 1968, September

Serial Publication 1968.10: Bulletin of the William H. Welch Medical Library, No. 193 - 1968, October

Serial Publication 1968.11: Bulletin of the William H. Welch Medical Library, No. 194 - 1968, November

Serial Publication 1968.12: Bulletin of the William H. Welch Medical Library, No. 195 - 1968, December

Serial Publication 1969.01: Bulletin of the William H. Welch Medical Library, No. 196 - 1969, January

Serial Publication 1969.02: Bulletin of the William H. Welch Medical Library, No. 197 - 1969, February

Serial Publication 1969.04: Bulletin of the William H. Welch Medical Library, No. 199 - 1969, April

Serial Publication 1969.05: Bulletin of the William H. Welch Medical Library, No. 200 - 1969, May

Serial Publication 1969.06: Bulletin of the William H. Welch Medical Library, No. 201 - 1969, June

Serial Publication 1969.07-08: Bulletin of the William H. Welch Medical Library, No. 202 - 1969, July-August

Serial Publication 1969.09: Bulletin of the William H. Welch Medical Library, No. 203 - 1969, September

Serial Publication 1969.10: Bulletin of the William H. Welch Medical Library, No. 204 - 1969, October

Serial Publication 1969.11: Bulletin of the William H. Welch Medical Library, No. 205 - 1969, November

Scope and Content: Two copies

Serial Publication 1969.12: Bulletin of the William H. Welch Medical Library, No. 206 - 1969, December

Serial Publication 1970.04: Welch Medical Library Acquisitions List, Number 1 - 1970, April

Serial Publication 1970.06: Welch Medical Library Acquisitions List, Number 4 - 1970, June

Serial Publication 1970.07: Welch Medical Library Acquisitions List, Number 5 - 1970, July

Serial Publication 1970.08: Welch Medical Library Acquisitions List, Number 6 - 1970, August

Serial Publication 1970.09: Welch Medical Library Acquisitions List, Number 7 - 1970, September

Serial Publication 1970.10: Welch Medical Library Acquisitions List, Number 8 - 1970, October

Serial Publication 1970.11: Welch Medical Library Acquisitions List, Number 9 - 1970, November

Serial Publication 1970.12: Welch Medical Library Acquisitions List, Number 10 - 1970

Scope and Content: 2 copies

Serial Publication 1971.01: Welch Medical Library Acquisitions List, Number 11 - 1971, January

Serial Publication 1971.02: Welch Medical Library Acquisitions List, Number 12 - 1971, February

Serial Publication 1971.03: Welch Medical Library Acquisitions List, Number 13 - 1971, March

Serial Publication 1971.04: Welch Medical Library Acquisitions List, Number 14 - 1971, April

Serial Publication 1971.05: Welch Medical Library Acquisitions List, Number 15 - 1971, May

Serial Publication 1971.06: Welch Medical Library Acquisitions List, Number 16 - 1971, June

Serial Publication 1971.07: Welch Medical Library Acquisitions List, Number 17 - 1971, July

Serial Publication 1971.08: Welch Medical Library Acquisitions List, Number 18 - 1971, August

Serial Publication 1971.09: Welch Medical Library Acquisitions List, Number 19 - 1971, September

Serial Publication 1971.10: Welch Medical Library Acquisitions List, Number 20 - 1971, October

Series 4.3: Handbooks, Guidebooks

Folder 26/1: Welch Medical Library Guides - 1960s

Extent: 1 folder

Folder 26/2: Welch Library Guides - 1967-1968, 1970s

Extent: 1 folder

Folder 26/3: Handbook of JHMI Libraries - 1985

Extent: 1 folder

Folder 26/4: Welch Library Information Series- Artwork, Building - 1987-1988

Extent: 1 folder

Folder 26/5: Welch Library Guides - 1987-1989

Extent: 1 folder

Folder 26/6: Questions About New Copy Card System - 1989

Extent: 1 folder

Folder 26/7: Guide/Catalog Eisenhower Library - 1989

Extent: 1 folder

Folder 26/8: Welchlink - 1994-1995

Extent: 1 folder

Series 4.4: Library Issues / Welch Library Issues - 1988-1993

Scope and Content: The final edition of Library Issues was Issue 18, published in November 1988. The title was changed to Welch Library Issues in April 1989

Serial Volume 1: Welch Library Issues - 1989, April-November

Serial Issue 1:1: Welch Library Issues - 1989, April

Serial Issue 1:2: Welch Library Issues - 1989, May

Serial Issue 1:3: Welch Library Issues - 1989, July

Serial Issue 1:4: Welch Library Issues - 1989, September

Serial Issue 1:5: Welch Library Issues - 1989, November

Serial Issue 1:16: Library Issues - 1988, May

Serial Volume 2: Welch Library Issues - 1990, January-December

Serial Issue 2:1: Welch Library Issues - 1990, January

Serial Issue 2:2: Welch Library Issues - 1990, March/April

Serial Issue 2:3: Welch Library Issues - 1990, May/June

Serial Issue 2:4: Welch Library Issues - 1990, July/August

Serial Issue 2:5: Welch Library Issues - 1990, September/October

Serial Issue 2:6: Welch Library Issues - 1990, November/December

Serial Volume 3: Welch Library Issues - 1991, January-December

Serial Issue 3:1: Welch Library Issues - 1991, January/February

Serial Issue 3:2: Welch Library Issues - 1991, March/April

Serial Issue 3:3: Welch Library Issues - 1991, May/June

Serial Issue 3:4: Welch Library Issues - 1991, July

Serial Issue 3:5: Welch Library Issues - 1991, September/October

Serial Issue 3:5.1: Welch Library Issues - 1991, September/October

Serial Issue 3:6: Welch Library Issues - 1991, November/December

Serial Volume 4: Welch Library Issues - 1992, January/February

Serial Issue 4:1: Welch Library Issues - 1992, January/February

Serial Volume 5: Welch Library Issues - 1993, December

Serial Issue 5:3: Welch Library Issues - 1993, Fall

Serial Issue 5:5-6: Welch Library Issues - 1993, December

Serial Volume 8: Welch Library Issues - 1996, October

Serial Issue 8:4-5: Welch Library Issues - 1996, October

Serial Volume 9: Welch Library Issues - 1997, May

Serial Issue 9:1-3: Welch Library Issues - 1997, May

Folder 26/13: Welch Library Issues 1984-1988 - hard cover bound mimeographed sheets #s 1-18 Jun 1984-Nov 1988 - 1984-1988

Extent: 1 folder

Scope and Content: includes special issue Oct 21 1986 re 5th World Congress on Medical Informatics in DC Oct 1986 (MEDINFO 86): mentions ILS, McKusick catalogue on line

Folder 26/14: Welch Library Issues V 1-6 1989-1994 - hardbound book binding of printed bimonthly issues - 1989-1994

Extent: 1 folder

Scope and Content: includes Dec 1993 issue (vol 5, #s5and 6) re retirement Nina Matheson

Series 4.5: Infobit

Scope and Content: Our only holding of Infobit is one undated issue on the "Four Doctors."

Serial Issue : Infobit

Scope and Content: Material regarding the "Four Doctors"; Elizabeth Connor contributed to this issue

Series 4.6: Staff Cookbook

Folder 26/10: Cookbook 1st Edition - 1970

Extent: 1 folder

Folder 26/11: Cookbook 2nd Edition - 1982

Extent: 1 folder

Folder 26/12: Cookbook 3rd Edition - 1992

Extent: 1 folder

Record group/Fonds 5: Welch Library Photographs

Artifacts